City of Leesburg

City Hall, 107 N Walnut Avenue, Leesburg, GA 31763 229-759-6465

City Council members

Billy Breeden, Mayor

Rufus Sherman, Mayor Pro Tem

Judy Powell Jason Renfroe Amanda White

Bob Wilson

Richard Bush

City Staff

Bob Alexander, City Manager **Bert Gregory, City Attorney**

- 1. **CALL TO ORDER**
- 2. APPROVAL OF MINUTES

June 16, 2020

- 3. PUBLIC HEARING
- 4. **NEW BUSINESS**
 - (A) Consideration of the GDOT Project Framework Agreement for Downtown Leesburg.
 - (B) Consideration of Governor Kemp's announcement to provide a six-month deferral period on the Georgia Environmental Finance Authority (GEFA) loans.
- 5. **CITY MANAGER'S MATTERS**
 - (A) Financial Report
- **DEPARTMENTAL REPORTS** 6.
 - (A) Police Report
 - (B) Public Works Report
 - (C) Water and Sewer Report
- 7. **GOVERNMENTAL BOARDS/AUTHORITIES**
- 8. **COUNCIL MEMBER'S MATTER**
- 9. **OLD BUSINESS**
- 10. **CITY ATTORNEY'S MATTERS**
- 11. **EXECUTIVE SESSION**
- 12. **PUBLIC FORUM**
- 13. ANNOUCEMENTS

Next Scheduled Meeting is August 4, 2020

14. **ADJOURNMENT**

City of Leesburg

City Hall, 107 N Walnut Avenue, Leesburg, GA 31763 229-759-6465

City Councilmembers

Billy Breeden, Mayor

Rufus Sherman, Mayor Pro Tem

Bob Wilson Jason Renfroe **Judy Powell Amanda White**

Richard Bush

City Staff

Bob Alexander, City Manager

Bert Gregory, City Attorney

CALL TO ORDER 1.

> Mayor Breeden called the meeting to order at 6:00 PM. Mayor Breeden lead the pledge and Pastor Steve Kegley lead in the prayer. All Councilmembers, City Attorney and City Manager were present.

2. APPROVAL OF MINUTES

Mayor Breeden asked for a motion to approve the minutes from June 9, 2020. Councilmember Powell made a motion to approve the minutes. Councilmember White seconded the motion. The vote was unanimous.

- **PUBLIC HEARING** 3.
- **NEW BUSINESS** 4.
 - (A) Finance Manager Cheryl Allison presented a Resolution to adopt the fiscal year 2021 Budget for each fund of the City of Leesburg. Councilmember Powell made a motion to approve the Fiscal Year 2021 Budget. Councilmember White seconded the motion. The vote was unanimous.
- CITY MANAGER'S MATTERS. 5.
- DEPARTMENTAL REPORTS 6.
- 7. GOVERNMENTAL BOARDS/AUTHORITIES
- **COUNCIL MEMBER'S MATTER** 8.
- 9. **OLD BUSINESS**
- **CITY ATTORNEY'S MATTERS** 10.
- 11. **EXECUTIVE SESSION**
- 12. **PUBLIC FORUM**
- 13. **ANNOUCEMENTS**

Next Scheduled Meeting is July 7, 2020

14. ADJOURNMENT

> Councilmember Powell made a motion to adjourn. Councilmember Bush seconded the motion. The vote was unanimous.

LEESBURG, GEORGIA MEMORANDUM

To:

Mayor and Council

From:

Bob Alexander

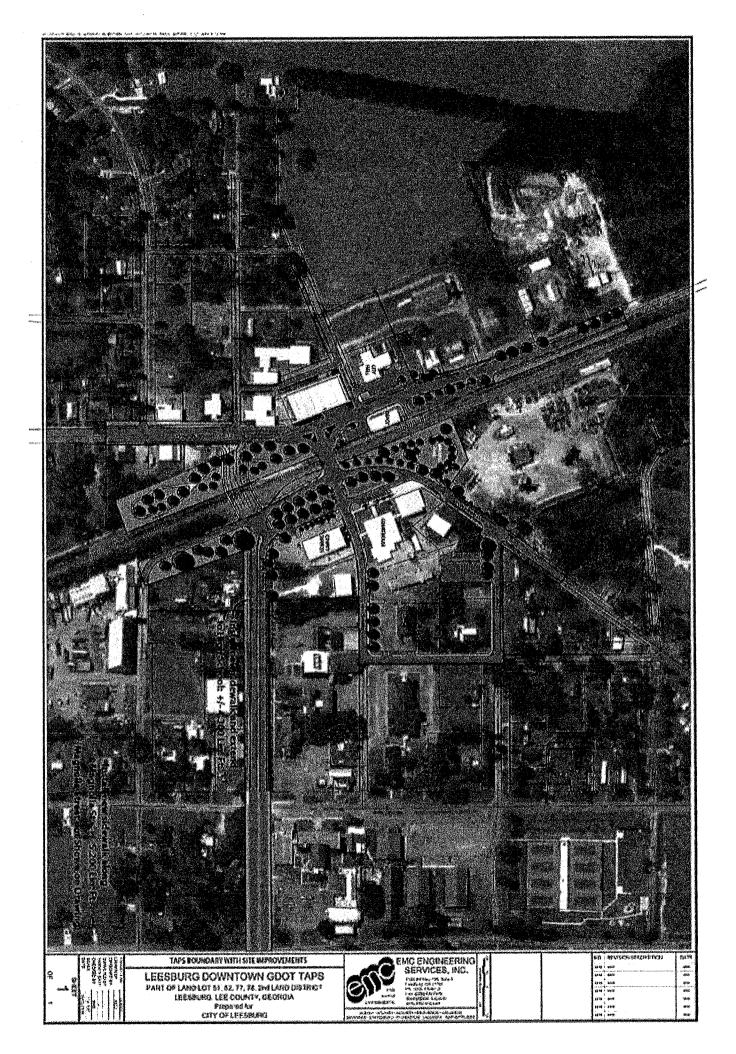
Date:

July 1, 2020

Subject:

Project Framework Agreement

Attached is a Project Framework Agreement between the Georgia Department of Transportation and the City of Leesburg for Engineering and Design of Transportation Facility Improvements in the Downtown Area. Also attached is a concept drawing of the project. There is \$240,000 in Federal Funding and \$60,000 in Local Funding for a total of \$300,000 for this phase of the project. Lee County has agreed to participate in the Local Funding match required.



PROJECT FRAMEWORK AGREEMENT

BY AND BETWEEN GEORGIA DEPARTMENT OF TRANSPORTATION AND CITY OF LEESBURG FOR TRANSPORTATION FACILITY IMPROVEMENTS

Please indicate which Catalog of Domestic Federal Assistance Number (CFDA) applies to this agreement (Check only one):

 ⊠CFDA # 20.205 Highway Planning and
 Construction Cluster
 □CFDA # 20.219 Recreational Trails
 Program

The **Project** Framework Agreement for Transportation Facility Improvements is made and entered into this ____ day of ___, by and between the **DEPARTMENT GEORGIA** OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT," and the CITY OF LEESBURG, acting by and through its Mayor and City Council, hereinafter called the "LOCAL GOVERNMENT."

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Exhibit "A", attached and incorporated herein by reference, identified as PI 0015404 and hereinafter referred to as

the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities, as applicable, including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the contracting parties are authorized by law to undertake or provide." Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

The LOCAL GOVERNMENT has 1. "Oualification applied and received for Certification" to administer federal-aid projects. The GDOT Local Administered Project, (LAP), Certification Committee has reviewed, confirmed and approved the LAP certification for the LOCAL GOVERNMENT to develop federal project(s) within the scope of its certification and pursuant to and in accordance with the DEPARTMENT'S current versions of Local Administered Project Manual, the DEPARTMENT's Plan Development Process (hereinafter referred to as "PDP"), Electronic Data Guidelines, Plan Presentation Guide, and any other applicable DEPARTMENT

guidance (except in those instances where the DEPARTMENT has by written correspondence waived the requirement to follow specific guidance).

- 2. The DEPARTMENT shall participate in the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, herein referred to as "PE", as specified in Exhibit "A." The LOCAL GOVERNMENT shall contribute to the PROJECT by funding those project costs as set out in Exhibit "A".
- 3. The funding portion as identified in Exhibit "A" of this Agreement only applies to the PE. Further, the LOCAL GOVERNMENT shall be responsible for repayment of any expended federal funds if the PROJECT does not proceed forward to completion due to a lack of available funding in future PROJECT phases, changes in local priorities, or cancellation of the **PROJECT** by the LOCAL GOVERNMENT without concurrence by the Federal Highway Administration (FHWA).

4. RESERVED.

The LOCAL 5. GOVERNMENT shall accomplish the PE activities for the PROJECT. The PE activities shall be accomplished in accordance and pursuant to with the LAP certification as outlined above in Paragraph 1, the PDP, the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", the **DEPARTMENT's**

- **Specifications** Construction Standard of Transportation Systems, and all applicable design guidelines and policies of the DEPARTMENT, in order to, among other goals, produce a cost effective PROJECT. Failure to follow the PDP and all applicable guidelines and policies will jeopardize the use of federal funds in some or all categories outlined in this Agreement, and it shall responsibility the of LOCAL GOVERNMENT to make up the loss of that funding.
- 6. The primary consultant firm or LOCAL subconsultants hired by the GOVERNMENT to provide services on the PROJECT shall be prequalified with DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. If there is federal aid highway program funding participation, the LOCAL GOVERNMENT shall comply with all applicable state and federal regulations for the procurement of engineering and design related services including but not limited to 23 C.F.R. Part 172, or the Brooks Architect-Engineers Act of 1972, for any consultant hired to perform work on the PROJECT. If there are no federal aid highway program funding in the engineering and design related services contract, the contracting agency may procure the services in accordance with its own established policies and procedures which reflect applicable State and local laws. However, in such an event, the costs of consultant service contracts that utilize only State or local funding were not procured, negotiated, which administered in accordance with applicable Federal laws and regulations would not be eligible to apply toward the non-Federal share of costs for subsequent phases (e.g., construction) of a project funded by the federal aid highway program.

- 7. The DEPARTMENT will responsible for railroad all coordination on DEPARTMENT Let State Route (On-System) and/or projects; the LOCAL GOVERNMENT shall address concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT. If the LOCAL GOVERNMENT is shown to let the construction in Exhibit "A" on off-system LOCAL routes. the GOVERNMENT shall be responsible for all railroad coordination addressing concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT for PROJECT.
- 8. The DEPARTMENT reserves the right to review and reserves approval authority for all aspects of the PROJECT provided, however, this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this Agreement.

9. RESERVED.

The LOCAL 10. GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if the PROJECT is being let by the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the **PROJECT** for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

- The LOCAL GOVERNMENT shall 11. be responsible for the professional quality, technical accuracy, and the coordination of all reports, designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the reports, designs, drawings, specifications, and other services furnished for this Failure by the LOCAL PROJECT. GOVERNMENT to address the errors, omissions or deficiencies within 30 days of notification shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays supplemental agreements caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, specifications, and other services drawings. furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.
- 12. The Parties acknowledge that the following Exhibits and Attachments to this Agreement are hereby incorporated into and made a part of this Agreement as though expressly written herein:

EXHIBIT A – PROJECT FINANCIAL REPORT Insert

APPENDIX A – Georgia Security and Immigration Compliance Act Affidavit
APPENDIX B – Federal Award Identification
Worksheet
APPENDIX C – Certification of Local
Government Drug Free Workplace

APPENDIX D – Certification of Compliances

APPENDIX E – Title VI Certification and Acknowledgement Form

APPENDIX F - Request for Qualifications (RFQ) and prequalified consultant award selection package, if applicable

13. <u>COMPLIANCE WITH</u> <u>APPLICABLE LAWS</u>

The undersigned, a. LOCAL on behalf of the GOVERNMENT. certifies that the provisions of Section 45-10-20 through 45-10-28 of the Official Code of Georgia Annotated relating to Conflict of Interest and State employees and officials trading with the State have been complied with in full.

b. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated relating to the "Drug-Free Workplace Act" have been complied with in full, as stated in Appendix C of this Agreement.

c. The LOCAL GOVERNMENT has read and understands the regulations for STATE AUDIT REQUIREMENT as stated in Appendix D of this Agreement and will comply in full with said provisions of O.C.G.A. § 36-81-7.

d. By execution of this Agreement, I, on behalf of the LOCAL GOVERNMENT, certify under penalty of law that the LOCAL GOVERNMENT is in compliance with the service delivery strategy law (O.C.G.A. Sec. 36-701 et seq.) and is not

debarred from receiving financial assistance from the State of Georgia.

e. The LOCAL GOVERNMENT hereby agrees that it shall comply, and shall require its subcontractors to comply, with all applicable requirements of the American with Disabilities Act of 1990 (ADA), 42 U.S.C. 12101, et seq. and 49 U.S.C. 322; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 791; and regulations and amendments thereto.

f. Pursuant to O.C.G.A. § 13-10-91, the LOCAL GOVERNMENT and all contractors and subcontractors performing work under this Agreement are, and shall be at all times. compliance with the Federal Authorization Program. Prime contractors and subcontractors may participate in any of the electronic verification work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United State Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 ("IRCA"), Appendix A.

The LOCAL g. GOVERNMENT hereby agrees that neither it nor its subcontractors shall discriminate on the basis of age, race, color, sex, national origin, religion or disability and that it and its subcontractors shall comply, at a minimum, with the following Georgia laws: the Georgia Age Discrimination Act (O.C.G.A. § 34-1-2 et seq.); the Georgia Equal Employment for Persons with Disabilities Code (O.C.G.A. 34-6A-1 et seq.); and the Discrimination in Employment (O.C.G.A. 34-5-1 et seq.). The LOCAL GOVERNMENT further agrees that it and its subcontractors will comply with any and all state and federal laws not specifically stated herein addressing discrimination to the extent that such is applicable.

h. LOCAL

GOVERNMENT acknowledges and agrees that failure to complete appropriate certifications or the submission of a false certification shall result in the termination of this Agreement.

- 14. This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.
- 15. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.
- 16. any provision of this amendment is determined to be invalid unenforceable, remaining the provisions shall remain in force and unaffected to fullest extent the permitted by law and regulation.
- 17. Nothing contained herein shall be construed as conferring upon or giving to any person, other than the parties hereto, any rights or benefits under or by reason of this Agreement.
- 18. This Agreement supersedes all prior negotiations, discussion, statements and agreements between the parties and constitutes the full, complete and entire agreement between the Parties with respect hereto; no member, officer, employee or agent of

either party has authority to make, or has made, any statement, agreement, representation or contemporaneous agreement, oral or written, in connection herewith, amending, supplementing, modifying, adding to, deleting from, or changing the terms and conditions of this Agreement. No modification of or amendment to this Agreement will be binding on either Party hereto unless such modification or amendment will be properly authorized, in writing, properly signed by both Parties and incorporated in and by reference made a part hereof.

{SIGNATURES ON NEXT PAGE}

N WITNESS WHEREOF, the DEPARTMENT and the LOCAL GOVERNMENT have caused these presents to be executed under seal by their duly authorized representatives.	BY: Billy Breeden Mayor
GEORGIA DEPARTMENT OF TRANSPORTATION	Signed, sealed and delivered this day of, 20, in the presence of:
BY:Commissioner	
ATTEST:	
Treasurer	Witness
	Notary Public
	This Agreement approved by Local Government, theday of Attest
	Robert Alexander, City Manager
	FEIN: 58-0960989

Exhibit A - Georgia Department of Transportation Project Financial Report (PFR)

Processed Date: Feb-06-2020 10:22:11 AM

Description: SR 3/US 19 @ SR 32 Project Manager Name: Lawing, Mark Office: Program Delivery Counties: Lee Congressional Districts: 002

Engineer Estimates

Programmed Funds

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Project Accounting Summary

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EXHIBIT B

Local Let Approval Form (LLAF)

Office of Program Control

P.I. #: Project Description	TIMC	TED	
Request Prepared by:		Requestor Office:	
Local Government:			
Is the Local Government	: LAP Certified?		

<u>Reason the Local Government desires a Local Letting:</u> (Describe the factors that make a Local Letting desirable by the Locals and/or GDOT. Explain why a Local Letting is an efficient use of resources.)

Change Justification (as submitted by Local Government), including Risk Assessment (Experience with Local Lettings and Federal Requirements), Benefits, Implementation Requirements (Materials Testing resources to be used; Construction Inspection resources), Contracting ability: (PM should coordinate with District Construction.)

Attachments: Preconstruction Status Report, Project Financial Report, Detailed Cost Estimate, Map, Other supporting documentation to include letters from Project Sponsor, Future LG projects in the Program.

Local Letting Form Approval:

Local Government	Date
Project OMITTE	ED _
Office H	
District Engineer (for all projects)	Date
State Materials Engineer	Date
Approved:	
Director of Construction	Date

- → Upon approval or rejection send the original to the Project Manager (Program Delivery or District Preconstruction Engineer)
- → PM should send Executed Copies to:
 - o Office of Planning
 - o Office of Program Control
 - o Office of Financial Management (to change the TPRO designation)

NOTES:

The Local Letting designation cannot be changed after PFPR to a Local Let unless approved by the Chief Engineer.



APPENDIX A GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	City of Leesburg
Solicitation/Contract No./ Call No.	0015404, Lee County, SR3/ US 19 @ SR 32
or Project Description:	

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of the Georgia Department of Transportation has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

585026	7/25/12
Federal Work Authorization User Identification Number (EEV / E-Verify User Identification Number)	Date of Authorization
City of Leesburg	
Name of Contractor	
I hereby declare under penalty of perjury that the foregoing is true and correct	
Robert Alexander	City Manager
Printed Name (of Authorized Officer or Agent of Contractor)	Title (of Authorized Officer or Agent of Contractor)
Signature (of Authorized Officer or Agent)	Date Signed
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE	
, DAY OF, 20	
Notary Public	[NOTARY SEAL]
·	
My Commission Expires:	

APPENDIX B Federal Award Identification Worksheet

Subrecipient's name (must match registered name in DUNS)	Leesburg, City of
Subrecipient's DUNS number (see § 200.32 Data Universal Numbering System (DUNS))	026753780
Federal Award Identification Number (FAIN)	693JJ22030000Z303GA0015404
Federal award date (see § 200.39 Federal Award Date)	3/3/2020
Amount of Federal Funds Obligated by this action	240,000
Total Amount of Federal Funds Obligated to the subrecipient	240,000
Total Amount of the Federal Award	Refer to EXHIBIT "A" above
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Scope of work in contract document; refer to page 1
Name of Federal awarding agency, pass-through entity, and contact information for awarding official	FHWA, GDOT, Mark Lawing
CFDA Number and Name (the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement)	Refer to page 1 of contract document
Identification of whether award is R&D	No
Indirect cost rate for the Federal award (including if the de minimis rate is charged per § 200.414 Indirect (F&A) costs)	N/A

This project must comply with all aspects of 2 CFR Part 200.

APPENDIX C CERTIFICATION OF LOCAL GOVERNMENT DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of <u>City of Leesburg</u> whose address is <u>107</u> <u>Walnut Avenue North, Leesburg, GA 31763</u> and it is also certified that:

1.	The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and
2.	A drug-free workplace will be provided for the LOCAL GOVERNMENT's employees during the performance of the contract; and
3.	Each subcontractor hired by the LOCAL GOVERNMENT shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The LOCAL GOVERNMENT shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with certifies to the LOCAL GOVERNMENT that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and
4.	It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.
***************************************	Date Signature

APPENDIX D

CERTIFICATION OF COMPLIANCES

I hereby certify that I am a principal and duly authorized representative of <u>City of Leesburg</u> whose address is <u>107</u> Walnut Avenue <u>North</u>, <u>Leesburg</u>, <u>GA 31763</u> and it is also certified that:

I. PROCUREMENT REQUIREMENTS

The below listed provisions of State Procurement requirements shall be complied with throughout the contract period:

(a) Provisions of Chapters 2 and Chapters 4 of the Title 32 of the Official Code of Georgia Annotated. Specifically, as to the County the provisions of O.C.G.A. § 32-4-40 et seq. and as to the Municipality the provisions of O.C.G.A. § 32-4-92 et seq.

II. STATE AUDIT REQUIREMENT

The provisions of Section 36-81-7 of the Official Code of Georgia Annotated, relating to the "Requirement of Audits" shall be complied with throughout the contract period in full, including but not limited to the following provisions:

- (a) Each unit of local government having a population in excess of 1,500 persons or expenditures of \$550,000.00 or more shall provide for and cause to be made an annual audit of the financial affairs and transactions of all funds and activities of the local government for each fiscal year of the local government.
- (b) The governing authority of each local unit of government not included above shall provide for and cause to be made the audit required not less often than once every two fiscal years.
- (c) The governing authority of each local unit of government having expenditures of less than \$550,000.00 in that government's most recently ended fiscal year may elect to provide for and cause to be made, in lieu of the biennial audit, an annual report of agreed upon procedures for that fiscal year.
- (d) A copy of the report and any comments made by the state auditor shall be maintained as a public record for public inspection during the regular working hours at the principal office of the local government. Those units of local government not having a principal office shall provide a notification to the public as to the location of and times during which the public may inspect the report.
- (e) The audits of each local government shall be conducted in accordance with generally accepted government auditing standards.

III. SERVICE DELIVERY STRATEGY REQUIREMENT

The provisions of Section 36-70-20 et seq. of the Official Code of Georgia, relating to the "Coordina"	ted And
Comprehensive Planning And Service Delivery By Counties And Municipalities", as amended, har	ve been
complied with throughout the contract period.	

Date	Signature

APPENDIX E

TITLE VI INTRODUCTION

As a sub-recipient of federal funds from Georgia Department of Transportation, all municipalities are required to comply with Title VI of the Civil Rights Act of 1964 which provides that:

"No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be subjected To discrimination under any program or activity receiving federal assistance under This title or carried out under this title."

Additionally, the Civil Rights Restoration Act of 1987, expanded the definition of the terms "programs and activities" to include all programs or activities of federal recipients, subrecipients, and contractors, whether or not such programs and activities are federally assisted.

The provisions of Title VI apply to all contractors, subcontractors, consultants and suppliers. And is a condition for receiving federal funds. All sub recipients must sign Title VI assurances that they will not discriminate as stated in Title VI of the Civil Rights Act of 1964.

In the event that the sub recipient distributes federal aid funds to second tier entity, the subrecipient shall include Title VI language in all written documents and will monitor for compliance. If, these assurances are not signed, the City or County government may be subjected to the loss of federal assistance.

All sub recipients that receive federal assistance must also include Federal Highways Administrations 1273 in their contracts. The FHWA 1273 sets out guidance for ensuring nondiscrimination and encouraging minority participation and outreach.

Enclosed you will find Title VI acknowledgment form and the Title VI assurances. The Title VI acknowledgment form and Title VI assurances must be signed by your local government official if it has not been signed.

TITLE VI ACKNOWLEDGEMENT FORM

The <u>City of Leesburg</u> assures that no person shall on the grounds or race, color, national origin or sex as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any City or County sponsored program or activity. The <u>City of Leesburg</u> assures that every effort will be made to ensure nondiscrimination in all of its programs or activities, whether those programs are federally funded or not.

Assurance of compliance therefore falls under the proper authority of the City Council or the County Board of Commissioners. The Title VI Coordinator or Liaison is authorized to ensure compliance with provisions of this policy and with the Law, including the requirements of 23 Code of Federal Regulations (CFR) 200 and 49 CFR 21.

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Robert Alexander, City Manager	Date

Citations:

Title VI of the Civil Rights Act of 1964; 42 USC 2000d to 2000d-4;42 USC 4601to 4655;23 USC 109(h); 23 USC 324; DOT Order 1050.2; EO 12250; EO 12898; 28CFR 50.3

Other Nondiscrimination Authorities Expanded the range and scope of Title VI coverage and applicability

The 1970 Uniform Act (42 USC 4601)
Section 504 of the 1973 Rehabilitation Act (29 USC 790)
The 1973 Federal-aid Highway Act (23 USC 324)
The 1975 Age Discrimination Act (42 USC 6101)
Implementing Regulations (49 CFR 21& 23 CFR 200)
Executive Order 12898 on Environmental Justice (EJ)
Executive Order 13166 on Limited English Proficiency (LEP)

NOTICE TO SPONSOR COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

During the performance of this contract, the SPONSOR, for itself, its assignees, and successors in interest (hereinafter referred to as the "SPONSOR"), agree as follows:

1. Compliance with Regulations

The SPONSOR shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The SPONSOR, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SPONSOR shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the SPONSOR for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SPONSOR of the SPONSOR's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. Information and Reports

The SPONSOR shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the State Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the SPONSOR's noncompliance with the nondiscrimination provisions of this contract, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

a. Withholding of payments to the SPONSOR under the contract until the SPONSOR complies; and/or b. Cancellation, termination, or suspension of the contact, in whole or in part.

6. Incorporation of Provisions

The SPONSOR shall include the provisions of paragraphs (I) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The SPONSOR shall take such action with respect to any subcontractor or procurement as the State

Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Sponsor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Sponsor may request the State to enter into such litigation to protect the interests of the state and, in addition, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX F

Request for Qualifications (RFQ) & Prequalified Consultant Award Selection Package (if applicable)

City of Leesburg

Memo

To: Bob Alexander, City Manager

From: Cheryl Allison, Finance Manager

Date: June 23, 2020

Re: Deferral of GEFA Loan Payments

On June 09, 2020, the Governor announced that he directed the Georgia Environmental Finance Authority (GEFA) to provide a six-month payment deferral period to all of its current borrowers. He stated that the payment deferral will offer some needed relief as the economy continues to restart.

The City currently has six (6) loans that are eligible for the payment deferral program. The payment deferral runs from July 1, 2020 thru December 31, 2020. During the deferral period, there will be no interest accrued on the balance of the loans. The payments due to GEFA will start again on January 1, 2021.

This will save the City \$119,157.80 in loan payments for FY 2021 which will help with the uncertainty of the impact on our revenues due to COVID-19. These payments will be added on to the end of our repayment terms to be due in the future.

The City has received a set of "Modified Promissory Note" documents along with a resolution for each loan. It is requested that the Mayor and Council consider approving the resolution for each loan in order for us to utilize the deferral program.

Georgia Environmental Finance Authority

Brian P. Kemp

Kevin Clark

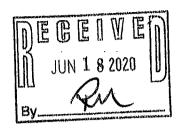
Governor

Executive Director



June 15, 2020

Ms. Cheryl Allison Finance Manager City of Leesburg 107 Walnut Ave Leesburg, GA 31763



RE: Deferral Modification for 98L59WS

Dear Ms. Allison:

Enclosed are the modification documents regarding the **98L59WS** loan agreement with the Georgia Environmental Finance Authority (GEFA) and the **City of Leesburg**. GEFA is pleased to provide you the following enclosed materials:

- 1) Two originals of the Modification of Promissory Note;
 - a. Exhibit A Resolution of Governing Body
 - b. Exhibit B Opinion of Borrower's Counsel

In order to execute these modification documents in a timely manner, please read the following instructions:

MODIFICATION OF PROMISSORY NOTE

Enclosed are two original modification agreements. Each copy is an original counterpart and each must be executed. Please have the appropriate official sign each document and the appropriate person attest the signature. Once signed, return **TWO** modification agreements along with the other documents to GEFA so that they may be executed. We will then return your counterpart to you.

EXHIBIT A - RESOLUTION OF GOVERNING BODY

This resolution gives authorization to the chief elected official to execute the modification documents and any and all other documents related to the loan. This resolution must be submitted with the signed modification documents.

EXHIBIT B - OPINION OF BORROWER'S COUNSEL

Exhibit B is a letter that must be prepared by your local government's attorney. This letter ensures that the modification documents and other documents have been properly reviewed and approved by the borrower's counsel. On page 4 of the modification, the borrower's counsel must also sign where indicated that the modification is "Approved as to form."



When all documents have been completed, please return them to GEFA. Please call 404-584-1000 if we can be of further assistance to you.

Sincerely,

Kevin Clark

Kuin Blank

Enclosures

GEORGIA ENVIRONMENTAL LOAN ACQUISITION CORPORATION

(a public corporation duly created and existing under the laws of the State of Georgia)
as Lender

and

CITY OF LEESBURG

(a public body corporate and politic duly created and existing under the laws of the State of Georgia) as Borrower

MODIFICATION OF PROMISSORY NOTE

MODIFICATION OF PROMISSORY NOTE

THIS MODIFICATION OF PROMISSORY NOTE (this "Modification") is made as of JULY 1, 2020, by and between CITY OF LEESBURG a Georgia public body corporate and politic (the "Borrower"), and the GEORGIA ENVIRONMENTAL LOAN ACQUISITION CORPORATION, a Georgia public corporation (the "Lender").

Statement of Facts

- A. The Lender and the Borrower are parties to that certain Loan Agreement, numbered Loan No. **98L59WS**, as amended prior to the date hereof (as so amended, the "Loan Agreement"; all capitalized terms used in this Modification but not defined herein have the meanings given in the Loan Agreement), pursuant to which the Lender or the Lender's assignor made a loan to the Borrower in accordance with the terms and conditions thereof. The Borrower's obligation to repay such loan is evidenced by that certain Promissory Note, numbered Loan No. **98L59WS**, as amended prior to the date hereof (as so amended, the "**Note**").
- B. The Lender and the Borrower desire to modify the Note in certain respects in accordance with the terms and conditions set forth herein.
- NOW, THEREFORE, in consideration of the premises, the covenants and agreements contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Lender and the Borrower further agree as follows:

Statement of Terms

1. <u>Amendment of Note</u>. Subject to the fulfillment of the conditions precedent to the effectiveness of this Modification that are set forth below, the Note is hereby amended by adding the following two paragraphs:

Notwithstanding anything to the contrary contained in this Note, (1) the unpaid principal balance of this Note shall not bear any interest during the period commencing on the quarterly debt service payment date under this Note immediately preceding JULY 1, 2020 (the "Interest-Free Commencement Date") and ending on the last day of the six (6) calendar month period commencing with the Interest-Free Commencement Date and (2) no principal, interest, or fees shall be due or payable pursuant to this Note during the period commencing on JULY 1, 2020 and ending on DECEMBER 31, 2020.

Quarterly payments of principal of and interest on this Note shall recommence on the first day of the calendar month that is nine calendar months after the Interest-Free Commencement Date. The maturity date of this Note shall be extended by six (6) months, and principal of and interest on this Note shall continue to be payable after the original maturity date of this Note in consecutive quarterly installments equal to the amounts

specified in this Note, from the first day of the calendar quarter following the original maturity date of this Note and continuing to be due on the first day of each succeeding calendar quarter thereafter until the extended maturity date of this Note.

- 2. <u>No Other Waivers or Amendments</u>. Except for the amendments expressly set forth and referred to in Section 1 above, the Note and the Loan Agreement shall remain unchanged and in full force and effect. Nothing in this Modification is intended, or shall be construed, to constitute a novation or an accord and satisfaction of any of the obligations created by the Note or the Loan Agreement.
- 3. Representations and Warranties. To induce the Lender to enter into this Modification, the Borrower does hereby warrant, represent, and covenant to the Lender that: (a) each representation or warranty of the Borrower set forth in the Loan Agreement is hereby restated and reaffirmed as true and correct on and as of the date hereof as if such representation or warranty were made on and as of the date hereof (except to the extent that any such representation or warranty expressly relates to a prior specific date or period), and no Event of Default has occurred and is continuing as of this date under the Loan Agreement; and (b) the Borrower has the power and is duly authorized to enter into, deliver, and perform this Modification, and this Modification is the legal, valid, and binding obligation of the Borrower enforceable against it in accordance with its terms.
- 4. <u>Conditions Precedent to Effectiveness of this Modification</u>. The effectiveness of this Modification is subject to the truth and accuracy in all material respects of the representations and warranties of the Borrower contained in Section 3 above and to the fulfillment of the following additional conditions precedent:
 - (a) the Lender shall have received one or more counterparts of this Modification duly executed and delivered by the Borrower; and
 - (b) the Lender shall have received (1) a certified copy of the resolution adopted by the Borrower's governing body, substantially in the form of Exhibit A attached hereto, and (2) a signed opinion of counsel to the Borrower, substantially in the form of Exhibit B attached hereto.
- 5. <u>Counterparts</u>. This Modification may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which when taken together shall constitute one and the same instrument.

[Signatures and Seals To Follow]

IN WITNESS WHEREOF, the parties hereto have caused this Modification to be duly executed and delivered as of the date specified at the beginning hereof.

(SEAL)

Recipient: Loan Number:	CITY OF LEESBURG 98L59WS		
At a duly cal (the " Borrower ") he was introduced and	eld on the day of _	ng body of the Borrower identified 2020, the following reso	above olution
ENVIRONMENTAL Lender's assignor,	LOAN ACQUISITION Consumer to the terms of a	wed \$827,590.00 from the GEC CORPORATION (the " Lender ") of a Loan Agreement, numbered Loa ne Borrower and the Lender; and	or the
	evidenced by a Promisso	to repay the loan made pursuant bry Note, numbered Loan No. 98L	
the Note, pursual	nt to the terms of a ween the Borrower and t	er have determined to amend and a Modification of Promissory Note the Lender, the form of which has	the (the
that the form, terms		D by the governing body of the Bo ecution, delivery, and performance ed.	
terms of the Modifi- body of the Borrow deliver, and to at	cation are in the best inter er designates and authoriz test, respectively, the Mo	governing body of the Borrower the ests of the Borrower, and the govers the following persons to executed ification, and any related documents contemplated by the Modifications.	erning te and iments
(Name of Person to	Execute Documents)	(Title)	
(Name of Person to	Attest Documents)	(Title)	Marie Carlotte Carlot
	ned further certifies that the mains in full force and effec	e above resolution has not been re t.	pealed
Date:	, 2020.		
(SEAL)		Secretary/Clerk	

OPINION OF BORROWER'S COUNSEL

(Please furnish this form on Attorney's Letterhead)

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Georgia Environmental Loan Acquisition Corporation 233 Peachtree Street, N.E. Harris Tower, Suite 900 Atlanta, Georgia 30303

Ladies and Gentlemen:

A legal opinion of [LAW FIRM] was delivered to you, dated [LEGAL LETTER DATE] (the "Closing Opinion"), relating to the Loan Agreement, numbered Loan No. 98L59WS (the "Loan Agreement"), between CITY OF LEESBURG (the "Borrower") and the GEORGIA ENVIRONMENTAL LOAN ACQUISITION CORPORATION, as assignee (the "Lender"), and the Promissory Note, numbered Loan No. 98L59WS (the "Note"), of the Borrower. As counsel for the Borrower, I have examined a duly executed original of the Modification of Promissory Note, dated JULY 1, 2020 (the "Modification"), between the Borrower and the Lender; the proceedings taken by the Borrower to authorize the Modification: the Closing Opinion; and such other documents, records, and proceedings as I have deemed relevant or material to render this opinion. Based upon such examination, I hereby reconfirm as of the date hereof the opinions contained in the Closing Opinion, subject to the modification that all references to the Note (as defined in the Closing Opinion) shall be deemed to include a reference to the Modification. Nothing has come to my attention, after due investigation, that in any way might question the continuing validity and accuracy of the Closing Opinion, as modified above.

Very truly yours,						

Recipient: Loan Number:	CITY OF LEESBURG 2013L06WS	
At a duly cal (the " Borrower ") he was introduced and	eld on the day of	g body of the Borrower identified above 2020, the following resolution
ENVIRONMENTAL pursuant to the ter	. FINANCE AUTHORITY (t	ved \$988,399.00 from the GEORGIA he "Lender") or the Lender's assignor, numbered Loan No. 2013L06WS (the the Lender; and
WHEREAS, Loan Agreement is (the "Note"), of the	evidenced by a Promissory	repay the loan made pursuant to the Note, numbered Loan No. 2013L06WS
the Note, pursua	nt to the terms of a N tween the Borrower and th	r have determined to amend and modify lodification of Promissory Note (the e Lender, the form of which has been
that the form, terms	REFORE, BE IT RESOLVED b, and conditions and the exe reby approved and authorize	by the governing body of the Borrower ecution, delivery, and performance of the
terms of the Modifi body of the Borrow deliver, and to at	cation are in the best intere er designates and authorize test, respectively, the Mod	overning body of the Borrower that the ests of the Borrower, and the governing es the following persons to execute and diffication, and any related documents ons contemplated by the Modification.
(Name of Person to	Execute Documents)	(Title)
(Name of Person to	Attest Documents)	(Title)
The undersig	gned further certifies that the mains in full force and effect	above resolution has not been repealed
Date:	, 2020.	Secretary/Clerk
(SEAL)		odci diai y/ Oldi N

	Recipient: Loan Number:	CITY OF LEESBURG DW11015				
	oody of the Borrower identified above 2020, the following resolution					
	WHEREAS, the Borrower has borrowed \$664,480.00 from the GEORGIA ENVIRONMENTAL FINANCE AUTHORITY (the "Lender") or the Lender's assignor, pursuant to the terms of a Loan Agreement, numbered Loan No. DW11015 (the "Loan Agreement"), between the Borrower and the Lender; and					
	WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement is evidenced by a Promissory Note, numbered Loan No. DW11015 (the "Note"), of the Borrower; and					
	the Note, pursua	ant to the terms of a Mod etween the Borrower and the I	ave determined to amend and modify diffication of Promissory Note (the Lender, the form of which has been			
	NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the form, terms, and conditions and the execution, delivery, and performance of the Modification are hereby approved and authorized.					
•	terms of the Modif body of the Borrov deliver, and to a	ication are in the best interests ver designates and authorizes ttest, respectively, the Modific	erning body of the Borrower that the s of the Borrower, and the governing the following persons to execute and cation, and any related documents s contemplated by the Modification.			
	(Name of Person to	Execute Documents)	(Title)			
	(Name of Person to	o Attest Documents)	(Title)			
	The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.					
	Date:	, 2020.				
	(SEAL)		Secretary/Clerk			

	Recipient: CITY OF LEESBURG Loan Number: DW13014						
(the "Borrower") h	At a duly called meeting of the governing body of the Borrower identified above the "Borrower") held on the day of 2020, the following resolution was introduced and adopted.						
ENVIRONMENTAL pursuant to the term	WHEREAS, the Borrower has borrowed \$786,100.00 from the GEORGIA ENVIRONMENTAL FINANCE AUTHORITY (the "Lender") or the Lender's assignor, pursuant to the terms of a Loan Agreement, numbered Loan No. DW13014 (the "Loan Agreement"), between the Borrower and the Lender; and WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement is evidenced by a Promissory Note, numbered Loan No. DW13014 (the "Note"), of the Borrower; and						
Loan Agreement is							
the Note, pursua	ant to the terms of a M etween the Borrower and the	have determined to amend and modify odification of Promissory Note (the Lender, the form of which has been					
that the form, term	NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrowe that the form, terms, and conditions and the execution, delivery, and performance of the Modification are hereby approved and authorized.						
terms of the Modit body of the Borrov deliver, and to a	fication are in the best intere wer designates and authorize httest. respectively, the Mod	overning body of the Borrower that the sts of the Borrower, and the governing s the following persons to execute and lification, and any related documents ons contemplated by the Modification.					
(Name of Person to	o Execute Documents)	(Title)					
•	o Attest Documents)	(Title)					
	igned further certifies that the emains in full force and effect.	above resolution has not been repealed					
Date:	, 2020.	Secretary/Clerk					

Recipient: CITY OF LEESBURG Loan Number: DW15036						
At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the day of 2020, the following resolution was introduced and adopted.						
WHEREAS, the Borrower has borrowed \$979,161.00 from the GEORGIA ENVIRONMENTAL FINANCE AUTHORITY (the "Lender") or the Lender's assignor, pursuant to the terms of a Loan Agreement, numbered Loan No. DW15036 (the "Loan Agreement"), between the Borrower and the Lender; and						
WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement is evidenced by a Promissory Note, numbered Loan No. DW15036 (the "Note"), of the Borrower; and						
WHEREAS, the Borrower and the Lender have determined to amend and modify the Note, pursuant to the terms of a Modification of Promissory Note (the "Modification") between the Borrower and the Lender, the form of which has been presented to this meeting;						
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the form, terms, and conditions and the execution, delivery, and performance of the Modification are hereby approved and authorized.						
terms of the Modif body of the Borrov deliver, and to a	fication are in the best interests wer designates and authorizes uttest, respectively, the Modific	erning body of the Borrower that the sof the Borrower, and the governing the following persons to execute and cation, and any related documents contemplated by the Modification.				
(Name of Person t	o Execute Documents)	(Title)				
	o Attest Documents)	(Title)				
The undersigned further certifies that the above resolution has not been repe or amended and remains in full force and effect.						
Date:	, 2020.	Secretary/Clerk				

	Recipient: Loan Number:	CITY OF LEESBURG DW98006				
	At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the day of 2020, the following resolution was introduced and adopted. WHEREAS, the Borrower has borrowed \$335,749.00 from the GEORGIA ENVIRONMENTAL FINANCE AUTHORITY (the "Lender") or the Lender's assignor, pursuant to the terms of a Loan Agreement, numbered Loan No. DW98006 (the "Loan Agreement"), between the Borrower and the Lender; and					
	WHEREAS, Loan Agreement is (the "Note"), of the	s evidenced by a Promissory N	epay the loan made pursuant to the Note, numbered Loan No. DW98006			
	the Note, pursua	int to the terms of a Mod tween the Borrower and the L	ave determined to amend and modify lification of Promissory Note (the ender, the form of which has been			
	NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the form, terms, and conditions and the execution, delivery, and performance of the Modification are hereby approved and authorized.					
	terms of the Modifi body of the Borrow deliver, and to a	ication are in the best interests ver designates and authorizes t ttest, respectively, the Modific	erning body of the Borrower that the sof the Borrower, and the governing the following persons to execute and cation, and any related documents contemplated by the Modification.			
	(Name of Person to	Execute Documents)	(Title)			
	(Name of Person to	Attest Documents)	(Title)			
	The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.					
	Date:	, 2020.	Secretary/Clerk			
	(SEAL)		<u></u>			

				FY 2020 Unaudited		
	FY 2018	FY 2019		Actual	als	Percentage of
FY 2020 Budget to Actual Report by line item	Andited Actual	Audited Actual	FY 2020	Revenues &	Remaining	FY 2020
	Revenues & Expenditures	Revenues & Expenditures	Approved Budget	Expenditures 05/31/2020	FY 2020 Budget	Actuals to Budget Used
General Fund Revenue		Outsigning of the Application (See Michigan Control of the Control	POR EL LINE CONTRACTOR			
100 031 31100 31110 311100 REAL PROPERTY-CURRENT YEA	316,502	316,147	338,200	330,724	7,476	%86
100 031 31100 31110 311105 PROPERTY TAX LATE FEES	L	•	1			
100 031 31100 31120 311200 REAL PROPERTY-PRIOR YEAR	263	10,900	1	(5,460)		
100 031 31100 31130 311300 PERSONAL PROPERTY-CURRENT	26,642	27,990	22,806	24,674	(1,868)	108%
100 031 31100 31130 311310 MOTOR VEHICLE	8,498	7,716	5,900	6,107	(207)	104%
100 031 31100 31130 311315 TAVT-LOST/SPLOST AND TRUE UP	103,490	130,198	124,000	61,874	62,126	20%
100 031 31100 31130 311320 MOBILE HOME	1,266	1,328	1,000	836	164	84%
100 031 31100 31130 311340 INTANGIBLES (REG/RECORD)	6,475	3,623	5,240	4,552	889	87%
100 031 31100 31140 311400 PERSONAL PROPERTY-PRIOR YR	1,451	642	1			
100 031 31100 31160 311600 REAL ESTATE TRANS-intangible	2,483	3,186	2,000	1,589	411	79%
31100 31170	15,540	16,720	15,900	16,323	(423)	103%
100 031 31100 31170 311710 ELECTRIC	115,078	122,712	122,040	122,523	(483)	100%
100 031 31100 31170 311750 CABLE	27,649	27,429	26,000	26,049	(49)	100%
100 031 31100 31170 311760 TELEPHONE	2,379	2,247	2,300	1,742	558	%9/
100 031 31300 31300 313100 LOCAL OPTION SALES TAX	458,439	437,674	460,000	400,147	59,853	87%
100 031 31400 31400 314210 BEER SS & USE	60,771	59,027	57,900	55,091	2,809	95%
100 031 31400 31400 314211 WINE SS & USE	1,750	1,902	2,000	1,591	409	%08
100 031 31600 31600 316100 BUSINESS AND OCCUPATION T	27,678	27,693	25,150	28,470	(3,320)	113%
100 031 31600 31600 316200 INSURANCE PREMIUM TAX	192,471	207,571	200,000	220,486	(20,486)	110%
100 031 31600 31600 316300 FINANCIAL INSTITUTIONS TA	10,331	10,689	11,000	15,735	(4,735)	143%
100 031 31900 31900 319100 PENALTY-GENERAL PROPERTY	829	1,514	1,500	2,136	(989)	142%
100 031 31900 31900 319500 FIFA	1	1	1			
100 031 31900 31900 319910 OTHER-DELIQUENT TAX SERVI		1	ı			
100 032 32100 32100 321110 BEER	3,713	3,300	3,100	2,475	625	80%
100 032 32100 32100 321120 WINE	3,713	3,300	3,100	2,063	1,038	%29
100 032 32100 32120 321220 INSURANCE	80	į	ı			
100 032 32400 32400 324100 BUSINESS LICENSE PENALTY	200	100	150	400	(250)	267%
100 033 33100 33115 331151 GEMA PROCEEDS	34,663	150,303				
100 033 33400 33410 334100 STATE GOVERNMENT GRANTS	18,311	4,000	1	7,200		
100 033 33600 33600 336000 LEE COUNTY BOARD OF ED (P	79,506	157,825	176,079	88,040	88,040	20%

Principle Prin	City of Leesburg~ General Fund				FY 2020 Unaudited								
Payonician State Payonician	FY 2020 Budget to Actual Report by line item	FY 2018 Audited Actual	FY 2019 Audited Actual	FY 2020	Actual Revenues &	Remaining	Percentage of FY 2020						
1,950 HOUSING AUTHORITY P-II-O 1,970 1,966 2,000 4,986 2,000 4,948 4,948 4,948 4,949 4		Revenues & Expenditures	Revenues & Expenditures	Approved Budget	Expenditures 05/31/2020	FY 2020 Budget	Actuals to Budget Used						
10,000 1	033 33800 33800	1,970	1,966	2,000		2,000	%0						
According the Point Reduce	034 34100 34100	270	54	1	486								
494110 REFUSE COLLECTION CHARGES 498,339 505,594 565,000 501,643 63,357 349300 BAD CHECK FEE 70 35 <	034 34200 34200	703	588	1,128	434	694	38%						
National Parametric Procession	034 34400 34410	498,339	505,594	565,000	501,643	63,357	%68						
National Color of Part Early	034 34900 34900	70	35	1									
1,703 INTEREST 1,703 1,569 1,500 930 570 571	035 35100 35110	207,373	231,173	225,000	272,145	(47,145)	121%						
9711000 DONANTIONS 2,955 8,385 - 27 (27) 9713100 TONA FOR FOSTER CHILDREN 84.5 2,880 - 4,479 - 971310 TOYS FOR FOSTER CHILDREN 84.5 2,880 - 430 - 873121 TOYS FOR FOSTER R PROGRAM DONATION - - 4,200 - 430 883000 REINBURSE FOR DAMAGED PRO - - 4,200 - 5,000 883010 REINBURSE FOR DAMAGED PRO - - 4,200 - 5,000 883010 INSURANCE PROCEEDS - - - 4,200 - - 883010 INSURANCE PROCEEDS - <td>036 36100 36100</td> <td>1,703</td> <td>1,569</td> <td>1,500</td> <td>930</td> <td>570</td> <td>62%</td>	036 36100 36100	1,703	1,569	1,500	930	570	62%						
971310 Invise or Poster Chill Drein 845 2,850 - 4479 - 430 971311 EXPLORER PROGRAM DONATION 2,719 739 - 430 5,000 831000 REINTS AND ROYALITES	037 37100 37100	2,955	8,385	ı	27	(27)							
SY1311 EXPLORER PROGRAM DONATION 2,719 739 - 430 5,000 S83000 REIMBIRGE FOR DANAGED PRO - - - - 5,000 5,000 S83010 INSURANCE FOR DANAGED PRO -	037 37100 37100	845	2,850	1	1,479								
891000 RENTS AND ROYALTIES - 5,000	037 37100 37100	2,719	739	ı	430								
883000 REIMBURSE FOR DAMAGED PRO 470 53,738 - 4,200 C 883010 INSURANCE PROCEEDS - <td>038 38100 38100</td> <td>1</td> <td>1</td> <td>5,000</td> <td></td> <td>5,000</td> <td>%0</td>	038 38100 38100	1	1	5,000		5,000	%0						
883010 INSURANCE PROCEEDS -	038 38300 38300 383000 REIMBURSE FOR DAMAG	470	53,738	i	4,200								
889000 OTHER MISCELLANEOUS INCOME 167 2,319 - 867 C 889003 CARRYOVER OF FUND BALANCE - - - (38) -	038 38300 38300	1	1	t									
889003 CARRYOVER OF FUND BALANCE - (5) - (38) C 889005 CASH OVER/SHORT (9) (5) - (38) (38) (38) 991105 FUND BEGINNING BALANCE - - - (38) 100,000	038 38900 38900 389000 OTHER MISCELLANEOUS	167	2,319	-	867								
899005 CASH OVER/SHORT (9) (5) - (38) P 891105 FUND BEGINNING BALANCE - - 100,000 100,000 100,000 391105 PD TOYS FOR FOSTER KIDS - - - - - 100,000 100,000 391106 PD EXPLORER PROGRAM -	038 38900 38900	1		1									
991100 FUND BEGINNING BALANCE - - 100,000 100,000 100,000 991105 PD TOYS FOR FOSTER KIDS -	038 38900 38900	(6)	(5)	•	(38)								
991105 PD TOYS FOR FOSTER KIDS -	039 39100 39100	-	-	100,000		100,000	%0						
991106 PD EXPLORER PROGRAM - <td>039 39100 39100</td> <td>1</td> <td>ı</td> <td>•</td> <td></td> <td></td> <td></td>	039 39100 39100	1	ı	•									
391200 TRANSFER IN-OTHER FUNDS 200,000 300,000 50,000 45,833 4,167 A 391201 Revenue from Indirect charges 60,439 60,519 69,360 63,580 5,780 392100 SALE OF ASSETS 5,434 - - (41,789) 5,780 512000 TRANSFER OUT-OTHER FUNDS (1,000) - - (41,789) 35,759 512000 TRANSFER OUT-OTHER FUNDS 2,502,644 2,905,259 2,624,354 2,265,594 358,759 ditures *** Bepartment is cost shared w/ Water & Sewer** *** *** Bepartment is cost shared w/ Water & Sewer** *** *** Bepartment is cost shared w/ Water & Sewer** 3,600 3,600 3,600 - - 523710 TRAINING - Mayor - 11,700 11,700 11,000 - 1,138 523710 TRAINING - Mayor - 1,138 1,623 380 1,623	039 39100 39100	•	1	-									
391201 Revenue from Indirect charges 60,439 60,519 69,360 63,580 5,780 392100 SALE OF ASSETS 5,434 - - - - 41,789 > 512000 TRANSFER OUT-OTHER FUNDS (1,000) - - - (41,789) > > 512000 TRANSFER OUT-OTHER FUNDS 2,502,644 2,905,259 2,624,354 2,265,594 358,759 adjutures **Department is cost shared w/ Water & Sewer** ***Department is cost shared w/ Water & Sewer** 511010 MAYOR SALARY 11,700 11,700 11,000 - - 511020 COUNCIL SALARY 11,700 11,700 11,000 - - - 523710 TRAINING - Mayor - - 1,138 1,138 - - 523510 TRAVEL-MAYOR 94 65 2,003 380 1,623 -	039 39100 39100	200,000	300,000	50,000	45,833	4,167	95%						
392100 SALE OF ASSETS 5,434 - - - (41,789) - 512000 TRANSFER OUT-OTHER FUNDS (1,000) - - - (41,789) - - (1,000) - - (41,789) - - - (1,000) - - (41,789) - - - (1,000) - <td< td=""><td>039 39100 39100</td><td>60,439</td><td>60,519</td><td>098'69</td><td>63,580</td><td>5,780</td><td>95%</td></td<>	039 39100 39100	60,439	60,519	098'69	63,580	5,780	95%						
TRANSFER OUT-OTHER FUNDS 1,000 - (41,789	039 39200 39200	5,434	1	1									
Action A	061 61100 61100	(1,000)	-	1	(41,789)								
Department is cost shared w/ Water & Sewer** Sewer** NYOR SALARY 3,600 3,600 - UNCIL SALARY 11,700 11,700 11,025 675 AINING - Mayor - - - 1,138 1,138 AVEL-MAYOR 94 65 2,003 380 1,623	Total General Fund Revenue	2,502,644	2,905,259	2,624,354	2,265,594	358,759	%98						
Department is cost shared w/ Water & Sewer** NOR SALARY 3,600 3,600 3,600 - UNCIL SALARY 11,700 11,700 11,025 675 AINING - Mayor - - 1,138 1,138 AVEL-MAYOR 94 65 2,003 380 1,623													
<th ***********************************<="" colspan="6" td=""><td>General Fund Expenditures</td><td></td><td></td><td></td><td></td><td></td><td></td></th>	<td>General Fund Expenditures</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						General Fund Expenditures						
100 01100 00051 511010 MAYOR SALARY 3,600 3,600 3,600 3,600 3,600 - - - - - 11,700 11,700 11,700 11,138 675 100 01100 00052 523710 TRAVEL-MAYOR - - 1,138 1,138 1,138 100 01100 00052 523510 TRAVEL-MAYOR 94 65 2,003 380 1,623		w/ Water & Sev	/er**										
100 01100 00051 511020 COUNCIL SALARY 11,700 11,700 11,700 11,700 11,700 11,002 11,138 675 100 01100 00052 523710 TRAVEL-MAYOR 94 65 2,003 380 1,623	511010	3,600		3,600	3,600	-	100%						
100 01100 00052 523710 TRAVEL-MAYOR - - 1,138 1,138 1,138 100 01100 00052 523510 TRAVEL-MAYOR 94 65 2,003 380 1,623	100 01100 00051	11,700	11,700	11,700	11,025	675	94%						
100 01100 00052 523510 TRAVEL-MAYOR 94 65 2,003 380 1,623	100 01100 00052	1	•	1,138		1,138	%0						
	100 01100 00052	94	65	2,003	380	1,623	19%						

gun4 jeueud ~Bungseet fo (41)				FY 2020 Unaudited		
The second secon	FY 2018	FY 2019		Actual		Percentage of
FY 2020 Budget to Actual Report by line item	Audited Actual	Audited Actual	FY 2020	Revenues &	Remaining	FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
100 100 01100 00052 523711 TRAINING-POST 1-POWELL	655	1,653	2,275	1,995	280	88%
100 100 01100 00052 523511 TRAVEL-POST 1-POWELL	4,976	4,237	4,005	1,229	2,776	31%
100 100 01100 00052 523712 TRAINING-POST 2-RENFROE	098	1,325	2,275	0/9	1,605	29%
100 100 01100 00052 523512 TRAVEL-POST 2-RENFROE	2,501	2,239	4,005		4,005	%0
100 100 01100 00052 523713 TRAINING-POST 3-BUSH	370	375	2,275	625	1,650	27%
100 100 01100 00052 523513 TRAVEL-POST 3-BUSH	718	1	4,005	1	4,005	%0
100 100 01100 00052 523714 TRAINING-POST 4-WILSON	ı	1	2,275		2,275	%0
100 100 01100 00052 523514 TRAVEL-POST 4-WILSON	1		4,005		4,005	%0
100 100 01100 00052 523715 TRAINING-POST 5-SHERMAN	1,230	1,503	2,275	2,031	244	%68
100 100 01100 00052 523515 TRAVEL-POST 5-SHERMAN	2,230	3,777	4,005	332	3,673	%8
100 100 01100 00052 523716 TRAINING-POST 6-WHITE	860	1,503	2,275	1,685	590	74%
100 100 01100 00052 523516 TRAVEL-POST 6-WHITE	3,471	3,082	4,005	133	3,872	3%
100 100 01100 00053 531730 ELECTION EXPENSE- SUPPLIE	1	-	1		1	
100 100 01100 00053 531760 MAYOR/COUNCIL SUPPLIES	2,696	8,993	3,300	6,267	(2,967)	190%
100 100 01100 00052 521200 ATTORNEY & LEGAL FEES	30,693	32,563	26,100	29,908	(3,808)	115%
Subtotal Council/Legislative	66,652	76,613	85,521	29,880	25,641	20%
Administration						
100 100 01500 00051 511100 REGULAR EMPLOYEES	116,557	120,922	125,589	111,548	14,041	%68
100 100 01500 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,387	1,716	4,830	1,863	2,968	39%
100 100 01500 00051 511105 PART TIME EMPLOYEES	1,529	3,090	3,245	3,550	(302)	109%
100 100 01500 00051 511199 LONGEVITY	2,015	2,322	2,415	2,415	(0)	100%
100 100 01500 00051 511300 OVERTIME	6,270	4,834	7,234	4,561	2,673	%89
100 100 01500 00051 512100 EMPLOYEE GROUP INSURANCE	284	524	13,215	413	12,802	3%
100 100 01500 00051 512200 FICA	10,158	10,512	11,422	9,760	1,663	85%
100 100 01500 00051 512400 RETIREMENT - Pension	8,050	8,643	9,122	7,168	1,954	79%
100 100 01500 00051 512415 457b ER Matching	2,778	2,043	2,901	2,836	65	
100 100 01500 00051 512700 WORKERS' COMPENSATION	318	547	602	617	(15)	
100 100 01500 00051 512910 VEHICLE ALLOWANCE	6,050	5,950	9'000'9	5,000	1,000	83%
Total Personnel Costs - Administration	155,395	161,102	186,576	149,731	36,845	%08

City of Leesburg~ General Fund				FY 2020 Unaudited		
FY 2020 Budget to Actual Report by line item	FY 2018 Audited Actual	FY 2019 Audited Actual	FY 2020	Actual Revenues &	Remaining	Percentage of FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
100 100 01500 00052 521100 OFFICIAL/ADMINISTRATIVE	13,858	23,617	23,200	8,207	14,993	35%
100 100 01500 00053 531710 PRINTING/ TAX BILLS	1	1	1		,	
100 100 01500 00052 521132 DELIQUENT TAX SERVICE ADD	1	•	1			
100 100 01500 00052 521200 ATTORNEY & LEGAL FEES	2,697	1,881	5,000	311	4,690	%9
100 100 01500 00052 521201 COMPUTER SUPPORT FEES	16,477	17,723	20,000	34,024	(14,024)	170%
100 100 01500 00052 521220 ENGINEERING FEES	21,816	1,710	5,000	699	4,331	13%
100 100 01500 00052 521225 BAD DEBT EXPENSE	•	ı	ľ		l	
100 100 01500 00052 521230 AUDITOR FEES	7,790	6,929	8,024	6,929	1,095	%98
100 100 01500 00052 522210 EQUIPMENT REPAIR & MAINT	466	ı	200	47	453	%6
100 100 01500 00052 522220 BUILDING REPAIR & MAINT	9,330	27,986	6,000	3,933	2,067	%99
100 100 01500 00052 522300 RENTS AND LEASES	1,572	3,342	3,000	2,159	841	72%
100 100 01500 00052 523100 INSURANCE, OTHER THAN EMP	11,905	12,507	13,879	12,974	905	93%
100 100 01500 00052 523200 COMMUNICATIONS	2,726	3,759	3,450	3,108	342	%06
100 100 01500 00052 523210 POSTAGE	1,137	2,089	1,050	1,651	(601)	157%
100 100 01500 00052 523300 ADVERTISING	1,334	1,082	2,000	1,179	821	29%
100 100 01500 00052 523505 TRAVEL-EMPLOYEE	9,245	8,277	6,500	7,040	(540)	108%
100 100 01500 00052 523600 DUES AND FEES	11,386	12,768	8,500	8,582	(82)	101%
100 100 01500 00052 523610 SOUTHWEST GA RDC DUES	3,307	3,304	3,310	3,333	(23)	101%
100 100 01500 00052 523700 EDUCATION AND TRAINING	1,255	3,218	6,000	3,725	2,275	62%
Total Purchased / Contracted Services	116,301	130,191	115,413	97,870	17,543	85%
100 100 01500 00053 531230 ELECTRICITY	4,644	4,859	5,500	4,443	1,057	81%
100 100 01500 00053 531270 GAS & OIL	332	238	400	135	265	34%
100 100 01500 00053 531300 F00D / EMPLOYEE APPRECIATION	2,877	2,413	2,500	2,723	(223)	109%
100 100 01500 00053 531600 SMALL EQUIPMENT	73	125	1,000		1,000	%0
100 100 01500 00053 531700 OFFICE SUPPLIES	7,480	8,631	6,000	68869	(688)	115%
100 100 01500 00053 531720 CLEANING/ PAPER SUPPLIES	1,083	1,726	1,600	1,475	125	92%
Total Supplies - Administration	16,488	17,992	17,000	15,666	1,334	%76
100 100 01500 00054 541001 RECREATION PROPERTY	1	28,778	1	1	1	
100 100 01500 00054 542000 MACHINERY & EQUIPMENT	1	1	ł		1	
100 100 01500 00054 542400 CAPITAL OUTLAY-COMPUTERS	•	I	1		1	
100 100 01500 00054 542500 CAPITAL OUTLAY-OTHER EQUI			1		-	

FY 2020 Budget to Actual Report by line item					FY 2020 Unaudited		
		FY 2018 Audited Actual	FY 2019 Audited Actual	FY 2020	Actual Revenues &	Remaining	Percentage of FY 2020
		Revenues & Expenditures	Revenues & Expenditures	Approved Budget	Expenditures 05/31/2020	FY 2020 Budget	Actuals to Budget Used
Total Capital Outlay - Administration			28,778			1	
100 100 01500 00057 572000 SENIOR CENTER		10,138	6,894	4,400	4,351	49	%66
100 100 01500 00057 572020 CHAMBER OF COMMERCE	OMMERCE	2,400	3,200	4,500	3,204	1,297	71%
100 100 01500 00057 572030 LIBRARY CONTRIBUTION	BUTION	15,500	15,500	15,500	11,625	3,875	75%
Total Other - Administration		28,038	25,594	24,400	19,180	5,221	79%
Subtotal Administration		316,222	363,656	343,389	282,447	60,942	82%
Municipal Court							
100 150 01550 00051 511260 SALARY Municipal Court Judge	al Court Judge	5,028	5,141	5,373	4,478	968	83%
100 150 01550 00051 512200 FICA		385	393	411	343	69	83%
Total Personnel Municipal Court		5,412	5,534	5,784	4,820	964	83%
100 150 01550 00052 521200 ATTORNEY & LEGAL FEES	GAL FEES	1		1			
100 150 01550 00052 521201 COMPUTER SUPPORT FEES	PORT FEES	1,180	4,920	4,800	5,895	(1,095)	123%
100 150 01550 00052 521210 MUNICIPAL COURT EXPENSES	IRT EXPENSES	438	401	380	262	118	%69
100 150 01550 00052 521215 CITY SOLICITOR		17,815	20,440	15,000	15,948	(948)	106%
100 150 01550 00052 521216 INDIGENT DEFENSE	VSE	5,500	000′9	000′9	4,500	1,500	75%
100 150 01550 00052 523505 TRAVEL-EMPLOYEE	Æ	1,068	870	1,000	1,629	(629)	163%
100 150 01550 00052 523700 Training - Employee	yee	1,225	651	1,000	325	675	33%
100 150 01550 00052 523550 FINE ADD-ON FEES	ES	57,532	56,740	58,500	68,913	(10,413)	118%
Total Purchased / Contracted Services Municipal Court	T	84,758	90,023	86,680	97,472	(10,792)	112%
Subtotal Municipal Court		90,170	95,557	92,464	102,292	(9,827)	111%
100 250 25100 00057 251110 CONTINGENCY FUND	EUND	1,881	1,000	100,000	1,000	000'66	1%
Planning & Zoning / Code Enforcement							
100 740 07450 00051 511105 PART TIME EMPLOYEES	LOYEES	8,418	5,220	3,120	3,930	(810)	126%
100 740 07450 00051 512200 FICA		989	395	239	301	(62)	126%
100 740 07450 00051 512700 WORKERS' COMPENSATION	PENSATION	477	231	127	132	(5)	104%
Total Personnel Planning & Zoning		9,531	5,847	3,486	4,363	(877)	125%
Subtotal Planning & Zoning / Code Enforcement	ent	9,531	5,847	3,486	4,363	(877)	125%

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				Unaudited		
EV 2020 Budget to Actual Percet he line item	FY 2018	FY 2019		Actual		Percentage of
	Addred Actuar	Audited Actual	Appropried	Revenues &	Kemaining EV 2020	F1 2020
	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
Public Safety						
100 300 03200 00051 511100 REGULAR EMPLOYEES	484,317	531,013	558,378	498,763	59,615	%68
100 300 03200 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	11,974	13,282	19,919	11,226	8,694	26%
100 300 03200 00051 511105 PART TIME EMPLOYEES	30,232	24,481	39,424	46,085	(6,661)	117%
100 300 03200 00051 511199 LONGEVITY	8,011	8,254	096'6	096'6	(0)	100%
100 300 03200 00051 511300 OVERTIME	51,163	37,849	42,257	20,732	21,526	49%
100 300 03200 00051 512100 EMPLOYEE GROUP INSURANCE	67,378	112,561	133,786	129,000	4,786	%96
100 300 03200 00051 512200 FICA	41,588	42,957	51,250	40,235	11,015	79%
100 300 03200 00051 512400 RETIREMENT	32,347	35,029	40,629	31,926	8,703	79%
100 300 03200 00051 512415 457b/poab	3,840	2,965	3,445	1,440	2,005	42%
100 300 03200 00051 512700 WORKERS' COMPENSATION	28,633	36,078	25,651	27,599	(1,948)	108%
Total Personnel Services Public Safety	759,483	844,468	924,700	816,965	107,734	%88
100 300 03200 00052 521200 ATTORNEY & LEGAL FEES			1			
100 300 03200 00052 521201 COMPUTER SUPPORT FEES	13,165	9,721	10,800	8,317	2,483	77%
100 300 03200 00052 522210 EQUIPMENT REPAIR & MAINT	4,077	324	1,000	1	1,000	%0
100 300 03200 00052 522240 TIRES AND TUBES	2,219	2,757	2,500	2,804	(304)	112%
100 300 03200 00052 522250 VEHICLE REPAIR	28,568	26,702	23,000	21,717	1,283	94%
100 300 03200 00052 522260 RADIO MAINTENANCE	,	4,707	1,000	150	850	15%
100 300 03200 00052 523100 INSURANCE, OTHER THAN EMP	10,750	11,322	12,379	11,915	464	%96
100 300 03200 00052 523200 COMMUNICATIONS	9,504	10,431	20,908	28,343	(7,435)	136%
100 300 03200 00052 523300 ADVERTISING	472	504	100	1	100	%0
100 300 03200 00052 523505 TRAVEL-EMPLOYEE	2,308	1,325	650	542	108	83%
100 300 03200 00052 523600 DUES AND FEES	988	888	724	628	96	87%
100 300 03200 00052 523700 EDUCATION AND TRAINING	625	1,638	006	848	52	94%
100 300 03200 00052 523900 UNIFORM CLEANING	2,120	499	800	184	616	23%
Total Purchased / Contracted Services Public Safety	74,646	70,817	74,761	75,449	(889)	101%
100 300 03200 00053 531230 ELECTRICITY	6,187	6,485	6,500	5,795	705	%68
100 300 03200 00053 531270 GAS & OIL	32,834	32,850	27,100	26,611	489	%86
100 300 03200 00053 531600 Small Equipment		1	1		ı	
100 300 03200 00053 531700 OFFICE SUPPLIES	1,497	2,532	2,500	2,091	409	84%
100 300 03200 00053 531720 CLEANING/ PAPER SUPPLIES	1,109	881	1,100	1,436	(336)	131%

P. 12202 Biologicar to Actual Region for principles P. 12202 Biologicar (P. 12202 Biologicar Seq. 12202 Biologicar (P. 12202 Biologicar Biologica (P. 12202 Biologica (P. 12202 Biologica (P. 12202 Biologic	City of Leesburg~ General Fund				FY 2020		
POLICE SUPPLIES PROGRAM Progra		FY 2018	FY 2019	Conc.	Unaudited Actual		Percentage of
POLICE SUPPLIES Expenditures Expenditures Budget 05/31/2020 Budget GREAT PROCRAM -1.45 6,304 9,200 13,679 (4,479) EKPLORER PROCRAM 2,765 973 - 880 (880) LESBURG/LEE COUNTY FOSTE 10,709 1,691 4,361 5,829 (3,829) UNIFORMS 64,801 5,006 50,761 59,408 (8,647) CAPITAL OUTLAY-FURN/FIXTU - - - - - CAPITAL OUTLAY-CHER EQUI 6,561 - - - - CAPITAL OUTLAY-CHER EQUI 22,401 - - - - CAPITAL OUTLAY-CHER EQUI 22,401 - - - - CAPITAL OUTLAY-CHER EQUI 22,340 - - - - CAPITAL OUTLAY-CHER EQUI 22,401 - - - - CAPITAL OUTLAY-CHER EQUI 46,541 - - - - - - REG	rozo buaget to Actual Report by line nem	Audited Actual Revenues &	Audited Actual Revenues &	FT 2020 Approved	Kevenues & Expenditures	Kemaining FY 2020	FY 2020 Actuals to
POLICE SUPPLIES 9,145 6,304 9,200 13,679 (4,479) GREAT PROGRAM - - - - - - CGRAT PROGRAM - - - - - - LEESULGRE PROGRAM 2,755 973 - 880 (820) LEESULGRE PROGRAM 10,709 1,691 4,361 5,086 (725) LEESULGRE PROGRAM 10,709 1,691 4,361 5,086 (725) CAPITAL OUTLAY-CHARL - - - - - CAPITAL OUTLAY-CHER EQUI 6,561 - - - - CAPITAL OUTLAY-CHER EQUI 6,561 - - - - - CAPITAL OUTLAY-CHER EQUI 6,561 - - - - - - - CAPITAL OUTLAY-CHER EQUI 6,561 - - - - - - - - - - - - - - <th></th> <th>Expenditures</th> <th>Expenditures</th> <th>Budget</th> <th>05/31/2020</th> <th>Budget</th> <th>Budget Used</th>		Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
CREAT PROCRAM - <		9,145	6,304	9,200	13,679	(4,479)	149%
EXPLORER PROGRAM 2,765 973 - 880 (880) LIESBURG/LEE COUNTY POSTE 555 2,353 - 8,829 (3,829) UNIFORMS 10,703 4,669 50,761 5,086 (7,25) CAPITAL OUTLAY-DURN/FIXTU - - - - - CAPITAL OUTLAY-THER EQUII 5,61 - - - - CAPITAL OUTLAY-THER EQUII 5,61 - - - - - CAPITAL OUTLAY-THER EQUII 5,61 - <		1	•	t		1	
CAPITAL OUTLAY-DELECOUNTY FOSTE 553 2,353 3,829 (3,829) UNIFORMS 64,801 5,066 7,505		2,765	973	•	880	(880)	
UNIFORMS 1,691 4,861 5,086 (725) CAPITAL OUTLAY-NEW VEHICL - - - - - CAPITAL OUTLAY-NEW VEHICL - - - - - - CAPITAL OUTLAY-COMPUTENS 15,840 - - - - - CAPITAL OUTLAY-COMPUTENS 15,840 - - - - - CAPITAL OUTLAY-COMPUTENS 15,840 - - - - - - CAPITAL OUTLAY-COMPUTENS 15,841 - - - - - - CAPITAL OUTLAY-COMPUTENS 15,841 -	531783 LEESBURG/LEE COUNTY	555	2,353	1	3,829	(3,829)	
CAPITAL OUTLAY-NEW VEHICL - <td>300 03200 00053</td> <td>10,709</td> <td>1,691</td> <td>4,361</td> <td>5,086</td> <td>(725)</td> <td>117%</td>	300 03200 00053	10,709	1,691	4,361	5,086	(725)	117%
D0054 542200 CAPITAL OUTLAY-NEW VEHICL -	Total Supplies - Public Safety	64,801	54,069	50,761	59,408	(8,647)	117%
CAPITAL OUTLAY-FURN/FIXTU - <td>300 03200 00054</td> <td>1</td> <td>1</td> <td>1</td> <td></td> <td>1</td> <td></td>	300 03200 00054	1	1	1		1	
CAPITAL OUTLAY-COMPUTERS 15,840 -	300 03200 00054	1	1	1		1	
CAPITAL OUTLAY-OTHER EQUI 6,561 -		15,840	1	-		1	
22,401 - <td>100 300 03200 00054 542500 CAPITAL OUTLAY-OTHER EQUI</td> <td>6,561</td> <td>ı</td> <td>-</td> <td></td> <td>_</td> <td></td>	100 300 03200 00054 542500 CAPITAL OUTLAY-OTHER EQUI	6,561	ı	-		_	
Safety 921,331 969,354 1,050,222 951,622 98,399 ainte-nance Auge Contract 404,243 465,661 504,000 396,070 107,931 98,399 20052 522100 Refuge Contract 404,243 465,661 504,000 396,070 107,931 107,931 20052 522100 INERIT TRASH REMOVAL 19,288 19,514 105,519 107,931 107,931 20053 511100 REGULAR EMPLOYEES VAC SELL BACK 3,004 2,132 4,533 1,545 16,857 20051 511105 Part time - 5,961 2,282 1,977 319 20051 511105 Part time - 5,961 2,282 1,575 8,672 20051 511105 Part time 12,378 21,260 1,975 3,024 1,575 20051 511105 Part time 12,378 1,565 1,374 1,575 3,024 20051 512100 <t< td=""><td>Fotal Capital Outlays - Public Safety</td><td>22,401</td><td>1</td><td>•</td><td>ľ</td><td>•</td><td></td></t<>	Fotal Capital Outlays - Public Safety	22,401	1	•	ľ	•	
FIGURE CONTract FET TRASH REMOVAL 19,238 19,814 19,500 396,070 107,931 FET TRASH REMOVAL 423,481 423,481 423,481 485,475 523,500 435,115 88,385 GOLIAR EMPLOYEES GOLIAR EMBRANCIAL ELES GOLIAR EMBRANCIAL ELE	Subtotal Public Safety	EE 176	969,354	1,050,222	951,822	98,399	91%
20052 522100 Refuge Contract 404,243 465,661 504,000 386,070 107,931 20052 522101 INERT TRASH REMOVAL 19,238 19,814 19,500 39,045 (19,545) 20053 511100 REGULAR EMPLOYEES 120,002 112,218 119,411 102,519 16,892 20051 511101 REGULAR EMPLOYEES VAC SELL BACK 3,004 2,139 4,593 3,032 1,561 20051 511101 REGULAR EMPLOYEES VAC SELL BACK - 5,961 22,827 14,155 8,672 20051 511105 Part time - 5,961 22,827 14,155 8,672 20051 511109 Part time 12,378 21,260 1,977 319 20051 511200 Part time 12,378 21,260 1,977 3,961 20051 512200 FIREMENT 12,378 12,661 15,419 15,419 20051 512200 FIREMENT 8,878 9,180 9,100<	Public Works Maintenance						
20052 52101 INERT TRASH REMOVAL 19,238 19,814 19,500 39,045 (19,545) 20051 51100 REGULAR EMPLOYEES 120,002 112,218 119,411 102,519 16,892 20051 51110 REGULAR EMPLOYEES VAC SELL BACK 3,004 2,139 4,593 3,032 1,561 20051 51110 Part time - 5,961 22,827 14,155 8,672 20051 51110 Part time - 5,961 22,827 14,155 8,672 20051 51110 Part time 12,378 21,260 1,977 319 20051 51130 OVERTIME 12,378 21,260 1,977 319 20051 51130 OVERTIME 12,378 16,651 31,164 15,419 15,745 20051 512200 FICA 9,892 10,321 12,436 9,867 2,569 20051 51240 RETIREMENT 8,878 9,180 9,180 7,510	100 400 04300 00052 522100 Refuge Contract	404,243	465,661	504,000	396,070	107,931	79%
423,481 485,475 523,500 435,115 88,385 20051 511100 REGULAR EMPLOYEES 120,002 112,218 119,411 102,519 16,892 20051 511101 REGULAR EMPLOYEES VAC SELL BACK 3,004 2,139 4,593 3,032 1,561 20051 511105 Part time - 5,961 22,827 14,155 8,672 20051 511109 LONGEVITY 2,150 1,767 2,286 1,977 319 20051 511300 OVERTIME 12,378 21,260 13,434 16,458 (3,024) 20051 512200 EMPLOYEE GROUP INSURANCE 14,597 16,651 31,164 15,419 15,745 20051 512200 EMPLOYEE GROUP INSURANCE 9,892 10,321 12,436 9,867 2,569 20051 51240 RETIREMENT 8,878 9,180 7,151 1,950 20052 512415 479b cont 11,384 14,069 8,284 8,339		19,238	19,814	19,500	39,045	(19,545)	200%
GOLIAR EMPLOYEES 120,002 112,218 119,411 102,519 16,892 GCULAR EMPLOYEES VAC SELL BACK 3,004 2,139 4,593 3,032 1,561 GCULAR EMPLOYEES VAC SELL BACK 3,004 2,139 4,593 3,032 1,561 Int time - 5,961 22,827 14,155 8,672 319 Int time - 1,767 2,296 1,977 319 319 NGEVITY 12,378 21,260 13,434 16,458 1,977 319 VERTIME 12,378 21,260 13,434 16,458 (3,024) 15,745 CA 9,892 10,321 12,436 15,749 15,745 15,745 CA 9,892 10,321 12,436 9,867 2,569 15,950 CA 99b cont 8,878 9,180 8,284 8,339 482 482 OKKERS' COMPENSATION 11,384 14,069 8,284 8,339 45,110 OKKERS' COMPENSATIO		423,481	485,475	523,500	435,115	88,385	83%
GUIAR EMPLOYEES VAC SELL BACK 3,004 2,139 4,593 3,032 1,561 int time - 5,961 22,827 14,155 8,672 8,672 Int time - 5,961 22,827 14,155 8,672 8,672 Int time - 12,378 1,767 2,296 1,977 319 MENTIME 12,378 16,651 31,434 16,458 (3,024) 31,044 MPLOYEE GROUP INSURANCE 14,597 16,651 31,164 15,419 15,745 15,745 CA 9,802 10,321 12,436 9,867 2,569 2,569 CA 9,802 10,321 12,436 9,867 2,569 2,569 CA 996 cont 9,887 14,069 8,284 8,339 4,82 ORKERS' COMPENSATION 11,384 14,069 8,24,510 179,400 45,110 MGINEERING FEES 6,557 7,342 5,000 5,715 5,664 NGINEERING FEES		120,002	112,218	119,411	102,519	16,892	86%
Int time - 5,961 22,827 14,155 8,672 NAGEVITY 2,150 1,767 2,296 1,977 319 NAGEVITY 12,378 21,260 13,434 16,458 (3,024) VERTIME 12,378 21,260 13,434 16,458 (3,024) MPLOYEE GROUP INSURANCE 14,597 16,651 31,164 15,419 15,745 CA 9,892 10,321 12,436 9,867 2,569 15,769 CA 9,802 10,321 12,436 9,867 2,569 1,960 FITIREMENT 8,878 9,180 9,100 7,151 1,950 1,950 PORKERS' COMPENSATION 11,384 14,069 8,284 8,339 456 ORKERS' COMPENSATION 11,384 14,069 8,2451 179,400 45,110 AGINEERING FEES 6,557 7,342 5,000 5,715 7,151 AGINEERING FEES 6,557 14,504 7,200 1,536 5,664 <td>400 04600 00051</td> <td>3,004</td> <td>2,139</td> <td>4,593</td> <td>3,032</td> <td>1,561</td> <td>%99</td>	400 04600 00051	3,004	2,139	4,593	3,032	1,561	%99
NNGEVITY 2,150 1,767 2,296 1,977 319 VERTIME 12,378 21,260 13,434 16,458 (3,024) MPLOYEE GROUP INSURANCE 14,597 16,651 31,164 15,419 15,745 CA 9,892 10,321 12,436 9,867 2,569 2,569 CA 9,887 9,180 9,100 7,151 1,950 482 79b cont 948 590 965 482 482 482 ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) DAMPUTER SUPPORT FEES 816 85,34 45,10 45,10 AGINEERING FEES 6,557 7,342 5,000 5,715 7,75 AGINEERING FEES 6,557 14,504 7,200 1,536 5,664	400 04600 00051	1	5,961	22,827	14,155	8,672	62%
VERTIME 12,378 21,260 13,434 16,458 (3,024) MPLOYEE GROUP INSURANCE 14,597 16,651 31,164 15,419 15,745 CA 9,892 10,321 12,436 9,867 2,569 CA 9,878 9,180 9,100 7,151 1,950 PSP cont 948 59 482 482 ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) ORKERS' COMPENSATION 1,384 24,157 179,400 45,110 OMPUTER SUPPORT FEES 816 5,000 5,715 7,715 NGINEERING FEES 6,557 7,342 7,200 1,536 5,664	400 04600 00051	2,150	1,767	2,296	1,977	319	%98
CA 14,597 16,651 31,164 15,419 15,745 CA 9,892 10,321 12,436 9,867 2,569 FITERMENT 8,878 9,180 9,100 7,151 1,950 99b cont 948 590 965 482 482 90b cont 11,384 14,069 8,284 8,339 (56) ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) OMPUTER SUPPORT FEES 86 85 1,000 944 5,110 MGINEERING FEES 6,557 7,342 5,000 5,715 (715) NGENERING FEES 6,557 14,504 7,200 5,715 5,664	400 04600 00051	12,378	21,260	13,434	16,458	(3,024)	123%
CA CA 9,892 10,321 12,436 9,867 2,569 A FITIREMENT 8,878 9,180 9,100 7,151 1,950 1,950 P9b cont 948 59 965 482 482 482 482 PORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) 6,51 DAMPUTER SUPPORT FEES 816 857 1,000 944 5,110 MGINEERING FEES 6,557 7,342 5,000 5,715 7,715 PDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	400 04600 00051	14,597	16,651	31,164	15,419	15,745	49%
FTIREMENT 8,878 9,180 9,100 7,151 1,950 79b cont 94 590 965 482 482 ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) DAMPUTER SUPPORT FEES 816 857 1,000 944 5,110 NGINEERING FEES 6,557 7,342 5,000 5,715 (715) PDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	400 04600 00051	9,892	10,321	12,436	6,867	2,569	79%
99b cont 948 590 965 482 482 ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) OMPUTER SUPPORT FEES 183,232 194,157 224,510 179,400 45,110 OMPUTER SUPPORT FEES 816 857 1,000 944 56 AGINEERING FEES 6,557 7,342 5,000 5,715 715 PDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	400 04600 00051	8,878	9,180	9,100	7,151	1,950	79%
ORKERS' COMPENSATION 11,384 14,069 8,284 8,339 (56) OMPUTER SUPPORT FEES 816 857 1,000 944 5,110 OMPUTER SUPPORT FEES 816 857 1,000 944 56 OGINEERING FEES 6,557 7,342 5,000 5,715 (715) PDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	400 04600 00051	948	290	396	482	482	20%
Personnel Services Public Works 1483,232 194,157 224,510 179,400 45,110 400 04600 00052 521220 COMPUTER SUPPORT FEES 816 857 1,000 944 56 400 04600 00052 521220 ENGINEERING FEES 6,557 7,342 5,000 5,715 (715) 400 04600 00052 521221 NPDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	400 04600 00051	11,384	14,069	8,284	8,339	(26)	
400 04600 00052 521201 COMPUTER SUPPORT FEES 816 857 1,000 944 56 400 04600 00052 521220 ENGINEERING FEES 6,557 7,342 5,000 5,715 (715) 400 04600 00052 521221 NPDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	Total Personnel Services Public Works	183,232	194,157	224,510	179,400	45,110	%08
400 04600 00052 521221 NPDES STORMWATER ANNUAL R 6,557 7,342 5,000 5,715 (715) 400 04600 00052 521221 NPDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	100 400 04600 00052 521201 COMPUTER SUPPORT FEES	816	857	1,000	944	56	94%
400 04600 00052 521221 NPDES STORMWATER ANNUAL R 9,825 14,504 7,200 1,536 5,664	100 400 04600 00052 521220 ENGINEERING FEES	6,557	7,342	5,000	5,715	(715)	114%
	400 04600 00052	9,825	14,504	7,200	1,536	5,664	21%

City of Leesburg~ General Fund	Š č	210CA3		FY 2020 Unaudited		0
FY 2020 Budget to Actual Report by line item	Audited Actual	Audited Actual	FY 2020	Revenues &	Remaining	FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
The second secon	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
100 400 04600 00052 522210 EQUIPMENT REPAIR & MAINT	36,255	43,503	22,000	27,556	(5,556)	125%
100 400 04600 00052 522220 BUILDING REPAIR & MAINT	1,610	4,012	2,500	1,203	1,297	48%
100 400 04600 00052 522240 TIRES AND TUBES	1,063	3,046	3,000	2,539	461	85%
100 400 04600 00052 522250 VEHICLEREPAIR	12,532	17,459	13,800	10,627	3,173	77%
100 400 04600 00052 522271 CORRIDOR SIGNS	1	r	1		-	
100 400 04600 00052 522275 CHRISTMAS DECORATIONS	707	992	2,000	1,167	833	28%
100 400 04600 00052 522310 UNIFORMS	8,153	7,058	6,000	8,759	(2,759)	146%
100 400 04600 00052 522320 EQUIPMENT RENTAL	1,559	112	1,500	1,804	(304)	120%
100 400 04600 00052 523100 INSURANCE, OTHER THAN EMP	10,750	11,322	12,379	11,915	464	%96
100 400 04600 00052 523200 COMMUNICATIONS	3,657	2,852	3,000	3,388	(388)	113%
100 400 04600 00052 523300 ADVERTISING	614	1,656	557	770	(213)	138%
100 400 04600 00052 523505 TRAVEL-EMPLOYEE	292	1	1,500	50	1,450	3%
100 400 04600 00052 523600 DUES AND FEES	416	784	800	619	181	77%
100 400 04600 00052 521200 ATTORNEY & LEGAL FEES	ı		ı		ı	
100 400 04600 00052 523700 EDUCATION AND TRAINING	370	375	1,500	009	006	40%
Total Purchased / Contracted Services - Public Works	95,176	115,649	83,736	79,193	4,543	95%
100 400 04600 00053 531230 FIECTRICITY	4,731	4,858	4,900	4,150	750	82%
100 400 04600 00053 531750 OTHER SUPPLIES	•	1	1	1	1	
100 400 04600 00053 531270 GAS-& OIL	20,647	22,270	15,000	13,665	1,335	91%
100 400 04600 00053 531280 STREET LIGHTS (POWER)	60,785	862'09	63,000	50,743	12,257	81%
100 400 04600 00053 531700 OFFICE SUPPLIES	1,911	631	1,500	1,294	206	%98
100 400 04600 00053 531720 CLEANING/ PAPER SUPPLIES	884	266	1,400	086	420	20%
100 400 04600 00053 531810 MAINTENANCE SUPPLIES	9,440	18,121	12,925	10,800	2,125	84%
100 400 04600 00053 531820 STREET IMPROVEMENTS	8,185	4,727	ı		ı	
100 400 04600 00053 531830 CHEMICALS FOR R/W DITCHES	2,550	3,702	ı		1	
100 400 04600 00053 531840 STREET SIGNS AND MARKINGS	4,710	1,868	1		1	
100 400 04600 00053 531850 MOSQUITO FOGGER REP/CHEMI	6,773	9,294	7,800	9,804	(2,004)	126%
Total Supplies - Public Works	120,617	126,836	106,525	91,437	15,089	%98

City of Leesburg~ General Fund				FY 2020		
	FY 2018	FY 2019		Unaudited Actual		Percentage of
FY 2020 Budget to Actual Report by line item	Audited Actual	Audited Actual	FY 2020	Revenues &	Remaining	FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
100 400 04600 00054 542200 CAPITAL OUTLAY-NEW VEHICL	1	ı	ı		1	
100 400 04600 00054 542500 CAPITAL OUTLAY-OTHER EQUI	ı	1	1		ı	
100 400 04600 00054 542400 CAPITAL OUTLAY-COMPUTERS	ı	ı	t		ı	
Total Capital Outlay - Public Works	•	•	r	, T	r	
Subtotal Public Works Maintenance	822,506	711,226	938,271	785,144	153,128	84%
	A THE STATE OF THE	S. (Commission of the Commission of the Commissi		THE RESERVE OF THE PROPERTY OF		
Chamber of Commerce						
100 750 07520 00052 523200 COMMUNICATIONS	9//	3,977	4,100	3,872	228	94%
100 750 07520 00052 522220 BUILDING REPAIR & MAINT	140	206	1,000	4,574	(3,574)	457%
100 750 07520 00052 521201 COMPUTER SUPPORT FEES	298	1,020	1,000		1,000	%0
100 750 07520 00052 531210 WATER, SEWER, TRASH		258	300	253	47	84%
100 750 07520 00053 531230 ELECTRICITY	1,670	2,982	3,500	3,153	347	%06
100 750 07520 00053 531720 CLEANING/ PAPER SUPPLIES		942	1,100	375	725	34%
Subtotal Chamber of Commerce	2,884	589'6	11,000	12,227	(1,227)	111%

Total General Fund Expenses	2,231,177	2,443,827	2,624,354	2,199,176	425,178	84%
General Fund Net Gain / (Loss)	271,468	461,432	0	66,419		

City of Leesburg ~ Water & Sewer Fund				FY 2020 Unaudited		
CV 2020 Budget 4th Activity Broad Budgets (Erro Rom	FY 2018	FY 2019		Actual		Percentage
ilian ami fa Hodan irinin oa taƙing ozoz i	Audited Actual	Audited Actual	FY 2020	Revenues &	Remaining	of FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
WATER AND SEWER FUND REVENUE						
505 033 33400 33430 334302 DIRECT CDBG 16P-X-088-	7,000	480,000	i	ı	t	
505 034 34400 34420 344210 WATER SALES	470,319	463,076	509,678	480,901	28,777	94%
505 034 34400 34420 344211 WATER TAP FEES	17,400	9,500	10,890	18,350	(7,460)	169%
505 034 34400 34420 344212 RECONNECTION FEE	10,435	13,002	12,510	5,824	989'9	47%
505 034 34400 34420 344213 WATER PENALTY	26,990	25,267	27,600	20,292	7,308	74%
505 034 34400 34420 344214 WATER FUND BEGINNING BAL	200,000		230,000	1	230,000	%0
505 034 34400 34425 344255 SEWER SALES	431,477	446,757	496,426	443,722	52,704	%68
505 034 34400 34425 344256 SEWER TAP FEES	15,015	6,435	9,762	23,595	(13,833)	242%
505 034 34900 34900 349300 BAD CHECK FEE	1,494	910	1,500	596	904	40%
505 034 36100 36100 361000 INTEREST	5,705	9/6'9	5,800	2,264	3,536	39%
505 038 38300 38300 383010 INSURANCE PROCEEDS	7,717	8,280	ı	2,000	(2,000)	
505 038 38900 38900 389000 OTHER MISCELLANEOUS INCOME	I	226	-	22	(22)	
505 038 38900 38900 389005 CASH OVER/SHORT	(30)	(89)	J	100	(100)	
505 039 39100 39100 391200 TRANSFER IN-OTHER FUNDS	•	ı	1	41,689	(41,689)	
505 039 39380 39380 393800 CAPITAL CONTRIBUTIONS	18,400	81,400	t		1	
505 061 61100 61100 612000 TRANSFER OUT - OTHER FUNDS	(200,000)	(300,000)				
505 039 39100 39100 391201 Indirect Allocation	(60,439)	(60,519)	(69,360)	(63,580)	(5,780)	92%
Total Water and Sewer Fund Revenue	951,484	1,181,393	1,234,806	975,775	259,031	79%
WATER AND SEWER FUND EXPENSES						
SEWER DEPARTMENT				To the second se		
505 400 04330 00051 511100 REGULAR EMPLOYEES	75,496	82,220	83,524	73,222	10,302	%88
505 400 04330 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,097	1,145	3,032	1,339	1,694	44%
505 400 04330 00051 511199 LONGEVITY	1,296	1,399	1,516	1,473	43	91%
505 400 04330 00051 511300 OVERTIME	4,798	5,273	5,421	4,491	930	83%
505 400 04330 00051 512100 EMPLOYEE GROUP INSURANCE	3,971	4,849	12,514	4,762	7,752	38%
505 400 04330 00051 512200 FICA	6,408	6,642	7,382	6,205	1,176	84%
505 400 04330 00051 512400 RETIREMENT	5,218	5,555	5,784	4,545	1,239	79%
505 400 04330 00051 512415 457b plan cont	1,540	1,100	1,580	1,483	97	94%
505 400 04330 00051 512700 WORKERS' COMPENSATION	1,688	492	1,414	1,429	(15)	101%

CU) of Leesou	City of Leesburg ~ Water & Sewer Fund				FY 2020 Unaudited		
FY 2020 Budget to Actual Report by line item	Report by line item	FY 2018 Audited Actual Revenues &	FY 2019 Audited Actual Revenues &	FY 2020 Approved	Actual Revenues & Expenditures	Remaining FY 2020	Percentage of FY 2020 Actuals to
	4 - 7 - 57.1	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
505 400 04330 00051	1 512910 VEHICLE ALLOWANCE-CITY MA	3,025	2,975	3,000	2,500	200	83%
Total Personnel Services Sewer	èewer	104,537	111,650	125,166	101,449	23,717	81%
505 400 04330 00052	2 521200 ATTORNEY & LEGAL FEES	52	1	ı		ı	
505 400 04330 00052	2 521201 COMPUTER SUPPORT FEES	3,944	8,080	000'6	6,304	2,696	%0.2
505 400 04330 00052	2 521220 ENGINEERING FEES	1,165	1,410	4,500		4,500	%0
505 400 04330 00052	2 521225 BAD DEBT EXPENSE	ı	1	1		1	
505 400 04330 00052		3,990	3,549	4,110	3,549	561	%98
505 400 04330 00052		33,106	ı	ľ		I	
505 400 04330 00052		20,733	37,459	16,364	15,064	1,301	95%
505 400 04330 00052	1	1	1	ı		1	
505 400 04330 00052	2 522240 TIRES AND TUBES	2,501	1	1		I	
505 400 04330 00052	2 522320 EQUIPMENT RENTAL	1	•	1		1	
505 400 04330 00052	2 523100 INSURANCE, OTHER THAN EMP	17,469	18,399	20,116	19,363	753	%96
505 400 04330 00052	2 523200 COMMUNICATIONS	11,087	14,005	11,100	10,191	606	92%
505 400 04330 00052	2 523210 POSTAGE	1,751	1	300		300	%0
505 400 04330 00052	2 523226 WATERSHED MON CONTRACT (T	234	l.	6,200	2,200	4,000	35%
505 400 04330 00052	2 523300 ADVERTISING	240	48	400		400	0%
505 400 04330 00052	2 523505 TRAVEL-EMPLOYEE	1	•	1,500		1,500	%0
505 400 04330 00052	2 523600 DUES AND FEES	2,664	3,488	1,000	1,183	(183)	118%
Total Contracted Services Sewer Dept	Sewer Dept	98,936	86,437	74,590	57,852	16,738	78%
505 400 04330 0005	505 400 04330 00053 531230 ELECTRICITY-PUIMP/AIFT STATIONS	18,530	28,596	27,000	21,259	5,741	79%
505 400 04330 00053	3 531270 GAS & OIL	624	2,534	1,000	1,284	(284)	128%
505 400 04330 00053	3 531600 SMALL EQUIPMENT	1	ı	-		1	į
505 400 04330 00053	3 531700 OFFICE SUPPLIES	1,536	813	1,800	757	1,043	42%
505 400 04330 00053	3 531900 SEWER SUPPLIES	3,323	2,535	4,000	7,314	(3,314)	183%
Total Suplies Sewer Dept		24,013	34,479	33,800	30,614	3,186	91%
505 400 04330 00054	4 542200 CAPITAL OUTLAY-NEW VEHICL	1	ı	1		1	
505 400 04330 00054	4 542500 CAPITAL OUTLAY-OTHER EQUI	3,200	1	1		1	
505 400 04330 00054	4 542530 2014 I & I CAPITAL PROJEC	1	- I	1		1	
505 400 04330 00054	4 542531 PUBLIC WORKS W/S EXTENSIO	1	1	1 .		1	
Total Capital Outlay Sewer Dept	r Dept	3,200	1	ι		1	in the second
505 400 04330 00056	6 561000 DEPRECIATION	288,404	263,876	100,000	91,667	8,333	92%

City of Leesburg ~ Water & Sewer Fund				FY 2020		
				Unaudited		
	FY 2018	FY 2019		Actual		Percentage
rt 2020 Blagget to Actual Report by line trem	Audited Actual	Audited Actual	FY 2020	Revenues &	Remaining	of FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
	Expenditures 200 for	Expenditures	Budget	05/31/2020	Budget	Budget Used
Total Depreciation Sewer Dept	288,404	263,876	100,000	91,667	8,333	92%
505 400 04330 00057 579000 CONTENGIENCY	8,717	6,748	20,000		50,000	%0
Total Other Costs Sewer Dept	8,717	6,748	50,000	•	20,000	%0
505 400 04330 00058 581301 GEFA DWSRF 11-015	7,567	7,145	6,714	6,171	543	95%
505 400 04330 00058 582000 INTEREST PAID ON NOTES	1	1	1		-	
Total Debt Service Sewer Dept	7,567	7,145	6,714	6,171	543	92%
Subtotal Sewer Department	535,374	510,334	390,270	287,753	102,517	74%
CHAKAGETDEATAMENT						
SEWAGE INTALINENT FIEND	700.00	070 070	704 CT	C1277	2002	/800
400 04353 00031 SILLION REGULAR EINFLOTEES	700,60	00,910	72,407	00,/12	2,050	32.70
505 400 04335 00051 511101 REGULAR EMPLOYEES VAL SELL BACK	409	445	1 202	1 202	7,785	100%
400 04335 0005I	1,200	015,1	7,537	CCC,1	(n)	700.V
400 04335 00051	8,590	11,976	10,861	11,311	(450)	104%
505 400 04335 00051 512100 EMPLOYEE GROUP INSURANCE	575	936	12,466	410	12,056	3%
505 400 04335 00051 512200 FICA	5,876	6,421	069′9	6,016	674	%06
505 400 04335 00051 512400 RETIREMENT-Pension	4,586	5,058	5,695	4,475	1,220	79%
505 400 04335 00051 512415 457b plan cont	336	384	384	352	32	92%
505 400 04335 00051 512700 WORKERS' COMPENSATION	2)303	294	1,262	1,887	(625)	150%
505 400 04335 00052 521150 SLUDGE DISPOSAL	11,987	10,578	14,000	5,213	8,787	37%
505 400 04335 00052 521250 WATER TESTING	1	34,918	35,000	28,798	6,202	82%
505 400 04335 00052 522250 VEHICLE REPAIR	1,500	286	1,000	1,219	(219)	122%
505 400 04335 00052 522310 UNIFORMS	395	822	1,000	495	505	49%
505 400 04335 00052 523505 TRAVEL-EMPLOYEE	976	1,867	1,183	410	773	35%
505 400 04335 00052 523700 EDUCATION & TRAINING	086	1,625	1,000	730	270	73%
505 400 04335 00053 531230 Electricity	48,845	46,195	50,473	41,141	9,332	82%
505 400 04335 00053 531701 Other Supplies	1,862	1,884	009	793	(193)	132%
505 400 04335 00053 531885 Chemicals for Plant	20,299	21,049	35,000	22,489	12,511	64%
505 400 04335 00052 522200 WWTF Repairs & Maintenance	16,146	24,939	17,000	13,286	3,714	78%
505 400 04335 00054 542200 TRUCKS AND AUTOS	t	-	ı		1	
505 400 04335 00054 542500 OTHER CAPITAL	į		1		ſ	
Total Sewage Treatment Plant	200,886	240,606	270,198	207,129	63,069	77%

City of Leesburg ~ Water & Sewer Fund				FY 2020 Unaudited		
FY 2020 Budget to Actual Report by line Item	FY 2018 Audited Actual	FY 2019 Audited Actual	FY 2020	Actual Revenues &	Remaining	Percentage of FY 2020
	Revenues & Expenditures	Revenues & Expenditures	Approved Budget	Expenditures 05/31/2020	FY 2020 Budget	Actuals to Budget Used
Subtotal Sewage Treatment Plant	200,886	240,606	270,198	207,129	63,069	77%
Water Department				1		
505 400 04400 00051 511100 REGULAR EMPLOYEES	118,499	121,628	133,470	116,021	17,449	87%
505 400 04400 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,872	1,735	4,757	2,017	2,739	42%
505 400 04400 00051 511199 LONGEVITY	2,094	2,123	2,378	2,264	114	95%
505 400 04400 00051 511300 OVERTIME	9,716	13,027	11,144	11,003	141	%66
505 400 04400 00051 512100 EMPLOYEE GROUP INSURANCE	699'6	11,213	24,390	11,027	13,363	45%
505 400 04400 00051 512200 FICA	10,091	10,558	11,838	9,918	1,920	84%
505 400 04400 00051 512400 RETIREMENT	14,773	11,699	9,245	7,265	1,980	79%
505 400 04400 00051 512415 457b plan cont	1,744	1,328	1,892	1,679	213	%68
505 400 04400 00051 512700 WORKERS' COMPENSATION	6,063	1,198	3,584	3,618	(34)	101%
505 400 04400 00051 512910 VEHICLE ALLOWANCE	3,025	2,975	3,000	2,500	200	83%
Total Personal Services Water Dept	177,546	177,485	205,698	167,313	38,385	81%
505 400 04400 00052 521200 ATTORNEY & LEGAL FEES	1	-	200		200	%0
505 400 04400 00052 521201 COMPUTER SUPPORT FEES	3,944	006'2	9,000	6,087	2,913	%89
505 400 04400 00052 521220 ENGINEERING FEES	3,718	1,800	4,000	4,533	(533)	113%
505 400 04400 00052 521230 AUDITOR FEES	7,220	6,422	7,436	6,422	1,014	%98
505 400 04400 00052 521250 WATER TESTING	5,159	1,954	3,500	5,155	(1,655)	147%
505 400 04400 00052 522210 EQUIPMENT REPAIR & MAINT	417	16,929	1,500	3,694	(2,194)	246%
505 400 04400 00052 522220 BUILDING REPAIR & MAINT	ŧ	2,800	1	2,500	(2,500)	
505 400 04400 00052 522240 TIRES AND TUBES	•	ì	ì		1	
505 400 04400 00052 522250 VEHICLE REPAIR	75	802	200		200	
505 400 04400 00052 522310 UNIFORMS	ı	1			1	
505 400 04400 00052 522320 EQUIPMENT RENTAL	-	ı	Ī		l	
505 400 04400 00052 523100 INSURANCE, OTHER THAN EMP	17,469	18,399	20,116	19,363	753	%96
505 400 04400 00052 523200 COMIMUNICATIONS	8,879	9,376	9,600	7,831	1,769	82%
505 400 04400 00052 523210 POSTAGE	1,982	102	500	61	439	12%
505 400 04400 00052 523300 ADVERTISING	089	516	009	360	240	%09
400 04400 00052	557	3,134	3,000	1,514	1,486	20%
505 400 04400 00052 523600 DUES AND FEES	2,660	3,427	1,000	1,157	(157)	116%

City of Leesburg ~ Water & Sewer Fund				FY 2020		
				Unaudited		
	FY 2018	FY 2019		Actual		Percentage
FY 2020 Budget to Actual Report by line item	Audited Actual	Audited Actual	FY 2020	Revenues &	Remaining	of FY 2020
	Revenues &	Revenues &	Approved	Expenditures	FY 2020	Actuals to
	Expenditures	Expenditures	Budget	05/31/2020	Budget	Budget Used
Total Contracted Services Water Dept	52,760	73,561	60,952	58,676	2,276	%96
505 400 04400 00053 531230 ELECTRICITY-WELLS	18,813	19,351	20,250	18,175	2,075	%06
505 400 04400 00053 531270 GAS & OIL	448	•	009		009	%0
505 400 04400 00053 531600 SMALL EQUIPMENT	ı	-	1		ı	
505 400 04400 00053 531700 OFFICE SUPPLIES	1,296	777	1,500	979	874	42%
505 400 04400 00053 531870 WATER SUPPLIES	24,310	11,078	20,000	8,907	11,093	45%
505 400 04400 00053 531885 CHEMICALS	775	4,761	7,000	4,642	2,358	%99
Total Suplies Water Dept	45,643	35,967	49,350	32,349	17,001	%99
505 400 04400 00054 542200 CAPITAL OUTLAY-NEW VEHICL	1	1	-		t	
505 400 04400 00054 542500 CAPITAL OUTLAY-OTHER EQUI	•	-	1		1	
505 400 04400 00054 542533 WATER TANK MAINTENANCE	2,000	ı	20,000	43,129	(23,129)	216%
505 400 04400 00054 542534 WATER LINE IMPROVEMENTS	ı	1	1		E	
Total Capital Outlays Water Dept	2,000	í	20,000	43,129	(23,129)	216%
505 400 04400 00056 561000 DEPRECIATION	100,000	100,000	100,000	91,667	8,333	95%
Total Depreciation Water Dept	100,000	100,000	100,000	91,667	8,333	85%
505 400 04400 00057 579000 CONTENGIENCY		ı	50,000		50,000	%0
		-	50,000	45,833	4,167	
Total Other Costs Water Dept	1		100,000	45,833	54,167	46%
505 400 04400 00058 582000 INTEREST PAID ON NOTES	42,194	40,970	38,338	35,509	2,829	93%
	42,194	40,970	38,338	35,509	2,829	93%
Subtotal Water Department	420,143	427,982	574,338	474,476	99,863	83%
Total Water and Sewer Expenses	1,156,403	1,178,923	1,234,806	969,358	265,448	79%
Water and Sewer Net Gain / Loss	(204,919)	2,471	(0)	6,417		
Plus Unfunded Depreciation	388,404	363,876	200,000	183,333		
Less Principal Debt Reduction	148,708	162,919	193,264	183,072		
Less Other investment in capital						
Less Operational Transfer to General Fund	200,000	,	1	1		
Net affect on Cash Reserves increase / (decrease)	9,377	203,428	6,736	6,678		

Leesburg Police Department

P.O. Box 890 Leesburg Georgia 31763

Chief C. Prokesh

Phone: (229)759-6464 Fax: (229)759-6464

To: Bob Alexander

From: Chief C. Prokesh

Date: June 5, 2020

RE: Per Your Request

Per your request, the following is a summary of the incident involving the multi-state fraud case. On Saturday, June 30th, The Leesburg Police identified and captured three individuals in a multi-state fraud and identity theft ring. The basis of this scam involved three individuals that were in possession of multiple Georgia driver's license that were counterfeited to match fraudulently printed checks with multiple account and routing numbers in the names of seven different individuals. The group traveled between South Georgia, East Alabama and North Florida using the checks to purchase physical items from chain retailers. After making purchase from multiple chain businesses within one given area, the items (with receipt) were then transported to other cities, where they were returned for cash refunds.

The group hit several businesses in Leesburg/Lee County including O' Reilly's on Robert B. Lee where two of the individuals purchased auto parts with the fictitious checks after displaying the matching counterfeit drivers' licenses. When an O'Reilly's employee became suspicious as the individuals were leaving, they contacted Leesburg Police. The officer's then located the vehicle at the IGA Grocery store and initiated a stop of the individuals in the parking lot. After the initial investigation escalated, the vehicle was searched and multiple counterfeit licenses portraying the photos of the suspects, over fifty sheets of printed checks in seven different identities, and two printers were located. It was also determined that they had previously passed fictitious checks at IGA a month earlier using checks in different names to make small purchase and wrote the check for cash amounts over the purchase price.

After making the initial arrests for the checks passed at O'Reilly's, we checked the alternate identities within the regional O'Reilly's computer system and learned that the group has victimized O'Reilly's Auto Part stores in Albany, Sylvester, Tifton, Camilla, Cairo, and Thomasville with several of these having outstanding checks that had yet to be returned from the banks. It was further determined that the individuals had receipts for items in the car spanning as far south as Jacksonville Florida and Dawsonville Alabama. I sent out notice and booking photos to all the surrounding agencies in District-2 through the Georgia Chief's Association. We have since had multiple investigators from surrounding agencies contact us to secure warrants on the individuals. As of this writing we have been contacted by the U.S. Marshall's Service who, after confirming the scam had in-fact crossed state lines, have expressed intent in taking the case.

At this point, we have a dozen warrants on the individuals in Leesburg for multiple counts of Forgery, Possession of Tools for the Commission of a Crime, Manufacturing Counterfeit State Identification documents, and Possession of a Firearm by a Convicted Felon. The Individuals are on-hold for other agencies and will be headed to Worth County next where City of Sylvester Investigators have secured Five warrants on the individuals.



Letter of Commendation

To: Lt. James Vick III

On the behalf of the Criminal Investigation Division of the Sylvester Police Department, we would like to recognize you for your hard work, bravery, and courage. On 5/26/2020 and the following days after, your actions and decision-making lead to the capture of suspects and the clearance of cases. Because of your hard work and dedication, the businesses of Leesburg were saved from possible future loss, and the criminals involved brought to justice. Not just the businesses and citizens of Leesburg were saved but also citizens and businesses of surrounding areas including my town of Sylvester, Georgia. So far in Sylvester, 5 cases have been solved and at least 10 arrest warrants have been issued for those suspects involving our Piggly Wiggly and O'Reilly Auto Parts where almost \$1,700.00 worth of merchandise was fraudulently obtained.

Let this letter show others the commendation you deserve for your outstanding performance in the line of your duties. The citizens and businesses of Leesburg and their property are much safer with you as their officer.

Thank you again for your service!



Letter of Commendation

To: Officer Henry Brown

On the behalf of the Criminal Investigation Division of the Sylvester Police Department, we would like to recognize you for your hard work, bravery, and courage. On 5/26/2020 and the following days after, your actions and decision-making lead to the capture of suspects and the clearance of cases. Because of your hard work and dedication, the businesses of Leesburg were saved from possible future loss, and the criminals involved brought to justice. Not just the businesses and citizens of Leesburg were saved but also citizens and businesses of surrounding areas including my town of Sylvester, Georgia. So far in Sylvester, 5 cases have been solved and at least 10 arrest warrants have been issued for those suspects involving our Piggly Wiggly and O'Reilly Auto Parts where almost \$1,700.00 worth of merchandise was fraudulently obtained.

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Thank you again for your service!



Letter of Commendation

To: Officer Christopher Baltenberger

On the behalf of the Criminal Investigation Division of the Sylvester Police Department, we would like to recognize you for your hard work, bravery, and courage. On 5/26/2020 and the following days after, your actions and decision-making lead to the capture of suspects and the clearance of cases. Because of your hard work and dedication, the businesses of Leesburg were saved from possible future loss, and the criminals involved brought to justice. Not just the businesses and citizens of Leesburg were saved but also citizens and businesses of surrounding areas including my town of Sylvester, Georgia. So far in Sylvester, 5 cases have been solved and at least 10 arrest warrants have been issued for those suspects involving our Piggly Wiggly and O'Reilly Auto Parts where almost \$1,700.00 worth of merchandise was fraudulently obtained.

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Thank you again for your service!



Letter of Commendation

To: Officer Kevin Kendrick

On the behalf of the Criminal Investigation Division of the Sylvester Police Department, we would like to recognize you for your hard work, bravery, and courage. On 5/26/2020 and the following days after, your actions and decision-making lead to the capture of suspects and the clearance of cases. Because of your hard work and dedication, the businesses of Leesburg were saved from possible future loss, and the criminals involved brought to justice. Not just the businesses and citizens of Leesburg were saved but also citizens and businesses of surrounding areas including my town of Sylvester, Georgia. So far in Sylvester, 5 cases have been solved and at least 10 arrest warrants have been issued for those suspects involving our Piggly Wiggly and O'Reilly Auto Parts where almost \$1,700.00 worth of merchandise was fraudulently obtained.

Let this letter show others the commendation you deserve for your outstanding performance in the line of your duties. The citizens and businesses of Leesburg and their property are much safer with you as their officer.

Thank you again for your service!

PUBLIC WORKS

MONTHLY REPORT

MAY -24 JUN 26 2020

- . LIFT STATIONS REMAINS OPERATIONAL
- . **LIMBS PICK UP -** FOR THE MONTH OF JUN [18] LOADS [48] TONS TOTAL CHARGE [3, 685.40]
- . LIGHTING NO ACTIVITY
- . STREET SWEEPER NO ACTIVITY

CITY OF LEESBURG

PROJECT STATUS

- . PUBLIC WORKS REPLACING 1" 11/2" 2" REGISTER [COMPLETED]
- . PUBLIC WORKS MAN HOLES WITH INFILTRAION NEED REPAIRING

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