

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Councilmembers

Billy Breeden, Mayor

Amanda White, Mayor Pro Tem

Judy Powell Rufus Sherman

Jamie Baggett Charles Fairbrother

City Staff

Bob Alexander, City Manager

Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Breeden called the meeting to order at 6:00 PM. The City Manager, City Attorney and all Councilmembers were present. Mayor Breeden led the pledge, and Councilmember Sherman led the prayer.

2. APPROVAL OF MINUTES

(A) Mayor Breeden asked for a motion to approve the minutes from October 07, 2025. Mayor Pro Tem White made a motion to approve the minutes. Councilmember Sherman seconded the motion. The vote was unanimous.

3. PUBLIC HEARING

(A) Mayor Breeden opened the Public Hearing regarding the Community Development Block Grant at 6:03 PM. Mayor Breeden recognized City Manager Alexander who provided the following statement to those in attendance:

A public hearing has been duly advertised to discuss the Community Development Block Grant that the City of Leesburg has been awarded for a Water and Sewer System Improvements project. The proposed improvements include installation of watermain, water services, hydrants and valves and sewer main and manhole rehabilitation. The City has been awarded \$1,000,000.00 in grant funding. The City will provide \$100,000 in matching cash funds to complete the project. The total estimate project costs is \$1,117,975.00, including \$17,975 in donated in-kind grant preparation services and pre-award leverage. The project will benefit 64 low-to-moderate -income individuals. This public hearing is for any citizen to ask questions or provide comments. I would be glad to answer any questions from the Board or the public at this time.

The following questions or comments were received:

None

The following special needs accommodation were requested/addressed:

None

The Public Hearing was adjourned at 6:10 PM.

4. NEW BUSINESS

(A) Bob Alexander, City Manager, proposed the consideration of a Resolution of acceptance of the Statement of CDBG Awards, the General Conditions, and the Statement of Special Conditions and Revisions, and all required financial and administrative forms. Councilmember Fairbrother made a motion to approve the Resolution of acceptance of the CDBG Award. Councilmember Powell seconded the motion. The vote was unanimous. Councilmember Sherman made a motion to approve the General Conditions, and the Statement of Special Conditions and Revisions, and all required financial and administrative forms. Councilmember Fairbrother seconded the motion. The vote was unanimous.

- (B) Bob Alexander, City Manager, proposed the consideration of a Resolution to Adoption of Language Access Plan. Mayor Pro Tem White made a motion to approve the Resolution to Adoption of Language Access Plan. Councilmember Baggett seconded the motion. The vote was unanimous.
- (C) Chief Prokesh proposed the consideration of a Vape Shop Ordinance. Councilmember Fairbrother made a motion to make this ordinance effective immediately and waive the second reading. Councilmember Powell seconded the motion. The vote was unanimous.
- (D) Chief Prokesh proposed the consideration of an Alcohol Permit Ordinance Amendment. Councilmember Fairbrother made a motion to make this ordinance effective immediately and waive the second reading. Councilmember Powell seconded the motion. The vote was unanimous.
- (E) Chief Prokesh proposed the consideration of a Text Amendment Correction to the Alcoholic beverage code to change the expiration time from "12:00 midnight" to "11:59pm". Mayor Pro Tem White made a motion to approve the Text Amendment Correction to the Alcoholic Beverage code and waive the second reading. Councilmember Powell seconded the motion. The vote was unanimous.
- (F) Bob Alexander, City Manager, proposed the consideration of FY 2026 Local Maintenance Improvement Grant. The City of Leesburg will be required to make 30% of the grant amount. Councilmember Sherman made a motion to approve the FY 2026 Local Maintenance Improvement Grant. Councilmember Baggett seconded the motion. The vote was unanimous.
- (G) Robin Cailloux, City Planner, proposed the Architectural Review Board and Certificate of Approval ordinance. Councilmember Sherman made a motion to approve the Architectural Review Board and Certificate of Approval ordinance. Councilmember Fairbrother seconded the motion. The vote was unanimous.
- (H) Chief Prokesh proposed the consideration of making the Christmas Tree Lighting an annual city event. Mayor Pro Tem made a motion to approve the Annual Christmas Tree Lighting a city event. Councilmember Sherman seconded the motion. The vote was unanimous.
- (I) Cheryl Allison, Finance Director, proposed the consideration of Mauldin & Jenkins Audit Scope and Objectives for services provided. Councilmember Baggett made a motion to approve Mauldin & Jenkins Audit Scope and Objectives for services provided. Councilmember Sherman seconded the motion. The vote was unanimous.
- (J) Cheryl Allison, Finance Director, proposed the consideration of Budget Amendments for Fiscal Year Ending 2025. Councilmember Sherman made a motion to approve the Budget Amendments for Fiscal Year Ending 2025. Mayor Pro Tem White seconded the motion. The vote was unanimous.

5. **CITY MANAGER'S MATTERS**

- (A) Bob Alexander reminded council of the Chamber of Commerce Annual Dinner November 18, 2025.
- (B) Bob Alexander reminded council of the City of Leesburg Thanksgiving Luncheon November 26 at 12:00pm at City Hall.
- (C) Bob Alexander reminded council of the Spirit of Christmas Parade & Festival December 6 at 10 am.
- (D) Bob Alexander reminded council of City of Leesburg's Employee Christmas Party December 12 at 6 pm and the Train Depot.
- (E) Bob Alexander presented the expiration of Leesburg's Rural Zone Designation.

6. **DEPARTMENTAL REPORTS**

7. **GOVERNMENTAL BOARDS/AUTHORITIES.**

The Downtown Development Authority Meeting will be held November 19, 2025 at 5:30 pm at the Train Depot.

8. **COUNCIL MEMBER'S MATTER**

(A) Councilmember Powell reminded council of the GA Cities United Registration opening up on November 12.

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**

Next Scheduled Council Meeting is December 2, 2025 at 6:00 pm.

14. **ADJOURNMENT**

Mayor Pro Tem White made a motion to adjourn. Councilmember Sherman seconded the motion. The vote was unanimous.



Billy Breeden
Mayor



Bob Alexander
As ex officio City Clerk