

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Jim Quinn, Mayor
Billy Breeden, Mayor Pro Tem
Richard Bush Debra Long
Judy Powell Bob Wilson

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. **CALL TO ORDER**

Mayor Jim Quinn called the meeting to order. Mayor Pro Tem Breeden, Councilmembers Bush and Councilmember Wilson were there along with City Manager Alexander and Councilmember Powell joined on speaker phone. Councilmember Long and City Attorney Gregory were absent.

2. **APPROVAL OF MINUTES**

3. **PUBLIC HEARING**

4. **NEW BUSINESS**

(A) Set Qualifying Fees for Councilpersons and Mayor

3% of the total gross salary which equals Council \$54.00 and Mayor \$108.00, setting it for the Special Election in March and the November Election.

Councilmember Wilson made a MOTION for the Special Election & General Election Fees
Mayor Pro Tem Breeden seconded the MOTION – Vote was unanimous.

5. **CITY MANAGER'S MATTERS**

6. **DEPARTMENTAL REPORTS**

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**


13.

14. **ANNOUNCEMENTS**


Mayor Pro Tem Breeden made a MOTION to adjourn the meeting. Council member Bush seconded the MOTION. Vote was unanimous. Next Scheduled Meeting is February 7, 2017

15. **ADJOURNMENT**

Agenda May Change Without Notice



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

CRD

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1. **CALL TO ORDER**

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and the City Attorney were present along with all the Councilmembers.

2. **APPROVAL OF MINUTES**

Mayor Quinn asked for a MOTION to adopt the minutes from January 3, 2017. Councilmember Powell made a MOTION to approve the minutes; Mayor Pro Tem Breeden seconded the MOTION. Vote was unanimous.

Mayor Quinn asked for a MOTION to adopt the minutes from January 18, 2017. Mayor Pro Tem Breeden made a MOTION to approve the minutes, Councilmember Bush seconded the MOTION. Vote was unanimous.

3. **PUBLIC HEARING**

Officer Lt Vick spoke to the council on behalf of The Explorer Program and the young men who deserve recognition for their service. On the night of the tornado Officer Vick along with these boys picked up donations from Publix and passed them out to people working in the disaster area. IGA & J.E.'s restaurant teamed up to make 1400 plates to take to the victims. The Explorers along with several Councilmembers and The City Manager created an assembly line, handing out plates and drinks to the victims of the tornado. 3 of these Explorers got up in the middle of the night and met up with Officer Vick to do anything that was needed from water to transportation getting the victims out of the danger zone. To show our sincere appreciation for all they do and have done, Mayor Jim Quinn gave out certificates of appreciation during the council meeting to these young men and also to IGA for coordination the help efforts needed after the devastation of the tornado.

4. **NEW BUSINESS**

(A) Consideration FEMA Flood Study

The City Manager discussed with the Council the City of Leesburg in 2010 agreed to participate in a FEMA Flood Plain Map Study with Lee County and the City of Smithville. Lanier Engineering was selected for the study at a total cost of \$74,000. At that time the City of Leesburg agreed to fund \$23,000 of the cost of the Project. Councilmember Powell made a MOTION to do the Flood Study. Councilmember Long seconded the MOTION. Vote was unanimous.

(B) Consideration of Jake Brake Ordinance

The City Attorney Bert Gregory presented to the Council a Jake Brake Ordinance. He indicated this would be easier to enforce than a loud muffler since it is mechanically operated. Councilmember Long made a MOTION to waive the first reading and approve the ordinance. Mayor Pro Tem Breeden seconded the MOTION. The vote was 3 for it and 2 against. MOTION carries.

(C) Consideration of a Parking Ordinance

The City Attorney Bert Gregory discussed the Parking Ordinance that was previously adopted May 5, 2015 and that it was being brought back up for the Resolution to be approved. This is necessary as we move forward with recodification. Councilmember Long made a MOTION to waive the first reading and approve the ordinance. Councilmember Powell seconded the MOTION. Vote was unanimous.

(D) Consideration of Biosolid Agreement

Water/Wastewater superintendent Russ Ferguson discussed EARTH PRODUCT, LLC. A Georgia corporation has submitted an Agreement to dispose of biosolids at a tipping fee for the first year at \$47.00 per wet ton. This was the same agreement CH2M HILL had with this business. Mayor Pro Tem Breeden made a MOTION to go with EARTH. Councilmember Bush seconded the MOTION. Vote was unanimous.

(E) Consideration School logo on 32 Tank

The City Manager indicated the Board of Education is requesting approval from the City of Leesburg to place the school logo on the south side of the water tank facing the football field at no cost to the city. Councilmember Wilson made a MOTION to put up the logo. Mayor Pro Tem seconded the MOTION. Vote was unanimous.

(F) Consideration of Change order for water main project.

Engineer Chad Griffin with Still Waters Engineering recommended the following Change Orders for Raising the of the 500,000 Gallon Tank painting of \$46,313.00, the pressure washing for \$14,800.00 and a 12" gate valve for \$5,359.23. He recommended Change Orders to the 32 Well Upgrades for cleaning screens \$18,000, air release valve \$1,154.35 and a check valve \$2,408.50. He further recommended Change Orders to the Starksville Well Upgrade for electrical improvements of \$6,196.28. Councilmember Bush made a MOTION to do the first change order. Mayor Pro Tem seconded the MOTION. Vote was unanimous. Councilmember Long made a MOTION to do the second change order. Councilmember Bush seconded the MOTION. Vote was unanimous.

5. CITY MANAGER'S MATTERS**(A) Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund along with the check register for December, ending December 30th. We have started to collect most of the revenue on the property taxes. All the departments are within the pre-set budget for this time of year.

(B) Project Updates

City Manager discussed the Train Depot, the Disc Golf Course and the GDOT resurfacing of the old SR 195

The City Manager addressed the council about the qualifying election personnel. He stated that Rufus Sherman is the only person that is qualified to run for Post 5.

6. **DEPARTMENTAL REPORTS**

(A) **Police Department: Chief Moore**

In January we wrote 54 Citations & 14 Warnings

(B) **Public Works: Mr. Chester**

Everything continues to function efficiently and the projects are at 99% completion

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**

Next Scheduled Meeting is March 7, 2017


14. **ADJOURNMENT**

Mayor Pro Tem made a MOTION to adjourn the meeting. Councilmember Bush seconded the MOTION. Vote was unanimous.

Agenda May Change Without Notice



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

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1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer by Elder Emma Alexander and a pledge. The City Manager and the City Attorney were present along with all the Councilmembers except Councilmember Long.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from March 7, 2017. Councilmember Powell made a MOTION to adopt the minutes, Councilmember Wilson seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING

Councilmember Wilson made a MOTION to open the Public Hearing, Councilmember Powell seconded the MOTION. The purpose of this hearing is to inform citizens of the availability of the final quarterly report for CDBG Project 14p-x--088-2-5679 Water Improvements. Mayor Pro Tem Breeden made the MOTION to close the Public Hearing, Councilmember Bush seconded the MOTION. Vote was unanimous.

4. NEW BUSINESS

(A) FY 16 Audit Report from Mauldin and Jenkins was not ready and will be presented at the next month's meeting.

(B) The City Manager Bob Alexander referred to the September 12, 2016 Special Called Council Meeting when the Starksville Street & Highway 32 Well Upgrades Bids by Hammack Well, Inc. was approved as the low Bid. Included in the bid was Alternate Bid Items for Chemical and Mechanical Cleaning of the Starksville Street Well. After reviewing the videos by staff it was recommended to approve the alternate bid of \$18,000. Mayor Pro Tem Breeden made a MOTION to go forward with the recommendation, Councilmember Bush seconded the MOTION. Vote was unanimous.

(C) Presented to Council were bids for the lift station at Hardies. Southern Rewinding to repair the pump for \$7,198.05 and from Xylem to replace the pump for \$16,132.00. It was recommended by staff to repair the pump and accept the quote from Southern Rewinding. Mayor Pro Tem Breeden made a MOTION to go with the recommendation, Councilmember Bush seconded the MOTION. Vote was unanimous.

(D) Mayor Pro Tem Breeden made a MOTION to increase the City Manager's spending limit to \$10,000. This raise is for Non-Budgeted items. Councilmember Wilson seconded the MOTION. Vote was unanimous.

(E) The reverend Howard Bouldin with the Church of Christ has requested part of the property back that was given to the City for the construction of the water main in the alley to meet the set back requirements for the new Life Center the church plans to build. The City Manager Bob Alexander recommended approval of returning Tract B which is 0.01 acres of land to the Church of Christ. Councilmember Powell made a MOTION to give back Tract B, Mayor Pro Tem seconded the MOTION. Vote was unanimous.

5. **CITY MANAGER'S MATTERS**

(A) **Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund with the Registers left out but everyone will receive a copy.

(B) **Project Updates**

Train Depot – 4th Street Design should be finished by the end of March then we will be moving forward with the Site Plan by Zane Grace Construction. Then Phase 2 will begin which is the inside of the building. Russ Ferguson spoke to the council on the Water Towers update and the Starksville well.

6. **DEPARTMENTAL REPORTS**

(A) **Police Department: Chief Moore**

In February we wrote 48 citations and 5 warnings

(B) **Public Works: Mr. Chester**

Water Treatment facilities remain in full compliance.

Waste Water Treatment Plant along with the Lift Station is functioning efficiently.

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

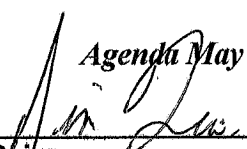
13. **ANNOUNCEMENTS**

Councilmember Powell discussed the Art Show being held March 9, 2017.
Next Scheduled Meeting is April 4, 2017

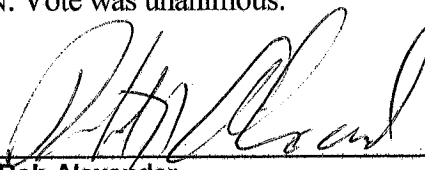
14. **ADJOURNMENT**

Mayor Pro Tem Breeden made a MOTION to adjourn the meeting.
Councilmember Sherman seconded the MOTION. Vote was unanimous.

Agenda May Change Without Notice



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Mayor



Bob Alexander
Ex officio City Clerk

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1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from March 7, 2017. Mayor Pro Tem Breeden made a MOTION to adopt the minutes. Councilmember Powell seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) FY 16 Audit Report from Sherri Boley, an accountant with the Mauldin and Jenkins CPA indicated the city finished the year with improved financial positions in both its general fund and water/sewer fund.

(B) City Manager Bob Alexander discussed Still Waters Engineering being successful in acquiring a FY 2016 CDBG project entitled, Sanitary Sewer System Improvements. Still Waters Engineering proposed an engineering contract for the amount specified in the CDBG application of \$46,000. Councilmember Wilson made a MOTION to accept the contract for the amount specified in the CDBG application. Councilmember Sherman seconded the MOTION. Vote was unanimous.

(C) City Manager Bob Alexander discussed that at the Preconstruction Conference for the Train Depot several changes were required for a successful site project. The Change Order in the amount of \$46,945.00 was presented. This brought the total contract price to \$190,934. Councilmember Powell made a MOTION to accept the change order from Zane Grace Construction. Mayor Pro Tem Breeden seconded the MOTION. Vote was unanimous.

(D) April Perry from Park Senior Village discussed with the Council that they are at full capacity now, but are getting complaints because more people want to move there. They have to follow the HUD guidelines for preapproval. They explained what the guidelines are and answered questions from the council.

5. **CITY MANAGER'S MATTERS**

(A) **Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget.

(B) **Project Updates**

6. **DEPARTMENTAL REPORTS**

7.

(A) **Police Department: Chief Moore**

There were 120 Citations written and 32 Warnings

(B) **Public Works: Mr. Chester**

Chester was unable to attend the council meeting. Mr. Alexander gave a report.

8. **GOVERNMENTAL BOARDS/AUTHORITIES**

9. **COUNCIL MEMBER'S MATTER**

10. **OLD BUSINESS**

11. **CITY ATTORNEY'S MATTERS**

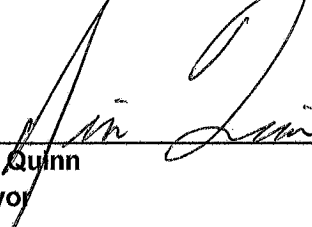
12. **EXECUTIVE SESSION**

13. **PUBLIC FORUM**


14. **ANNOUCEMENTS**

15. **ADJOURNMENT**

Mayor Pro Tem Breeden made a MOTION to adjourn the meeting. Councilmember Bush seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
As ex officio City Clerk

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1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from March 7, 2017. Mayor Pro Tem Breeden made a MOTION to adopt the minutes. Councilmember Powell seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING

Councilmember Powell made a MOTION to open the Public Hearing. Councilmember Bush seconded the MOTION. Vote was unanimous. A Public Hearing for a Zoning Application from Energy Conservation Builders / Fred Handcock submitted an application to rezone 4.346 acre tract located at the corner of Blue Springs Drive and Peach Street. Property is also known as lots 147 and 148 of Indian Oaks Plantation Phase III: including an additional tract to south. Property is currently zoned R-1 single family residential: and zoning is requested for C-4 traditional office for purposes of permitting use as an office. Councilmember Wilson made a MOTION to close the Public Hearing. Councilmember Sherman seconded the MOTION. Vote was unanimous.

4. NEW BUSINESS

(A) Zoning Application from Energy Conservation Builders to rezone R-1 single family residential to C-4 traditional office for purposes of permitting use as an office was discussed. Mayor Pro-Tem Breeden made a MOTION to approve the Zoning Application. Councilmember Sherman seconded the MOTION. Vote was unanimous.

(B) City Manager Bob Alexander discussed the Georgia Interlocal Risk Management Agency (GIRMA) renewal terms for our property and liability coverage for the period May 1, 2017 to May 1, 2018. The Premium Cost is \$66,594. Councilmember Long made a MOTION to keep the insurance. Councilmember Powell seconded the MOTION. Vote was unanimous.

(C) Fourth Street Design presented a Cost Estimate for the Train Depot Phase II. There was some modification from the original design that was required. The roofing part of Phase II was previously approved by Council and Completed. The current estimate is \$295,000.00. An alternate cost estimate

of \$15,000.00 is included to replace the sheetrock walls in the warehouse with horizontal wood. City Manager Bob Alexander said SPLOST VI funds are available to complete this project. Councilmember Powell made a MOTION to go with the wood. Councilmember Long seconded the MOTION. Vote was unanimous.

(D) Chad Griffin of Still Waters Engineering gave an update on the SR 32 Tank Project and a presentation on the actual raising of the tank an additional 40 feet.

5. **CITY MANAGER'S MATTERS**

(A) **Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget.

(B) **Project Updates**

6. **DEPARTMENTAL REPORTS**

7.

(A) **Police Department: Chief Moore**

193 CITATIONS 42 WARNINGS

(B) **Public Works: Mr. Chester**

Everything is operating efficiently.

8. **GOVERNMENTAL BOARDS/AUTHORITIES**

9. **COUNCIL MEMBER'S MATTER**

10. **OLD BUSINESS**

11. **CITY ATTORNEY'S MATTERS**

12. **EXECUTIVE SESSION**

Councilmember Powell made a MOTION to go into Executive Session. Mayor Pro-Tem Breeden seconded the MOTION. Vote was unanimous.

Consideration was given to go into executive session to discuss real estate matters.

Councilmember Long made a MOTION to exit Executive Session. Councilmember Wilson seconded the MOTION. Vote was unanimous.

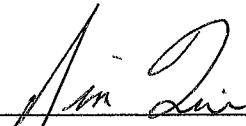
13. **PUBLIC FORUM**

14. **ANNOUNCEMENTS**

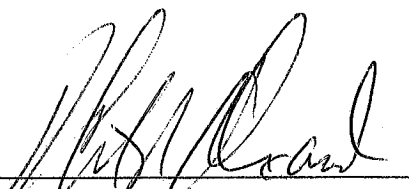
15. **ADJOURNMENT**

Councilmember Long made a MOTION to adjourn.

Councilmember Powell seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

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1. **CALL TO ORDER**

Mayor Jim Quinn called the meeting to order at 6:00. The City Manager and The City Attorney were present along with all the Councilmembers.

2. **APPROVAL OF MINUTES**

3. **PUBLIC HEARING**

Councilmember Long made a MOTION to open Public Hearing. Councilmember Powell seconded the MOTION. Vote was unanimous. No one came to the public hearing. Mayor Pro Tem Breeden made a MOTION to close the Public Hearing. Councilmember Sherman seconded the MOTION. Vote was unanimous.

City Manager Bob Alexander presented FY 2018 Budget to the Council.

Councilmember Wilson asked a question concerning the budget. He wanted to know why the Refuse Collection amount on page 2 of 9 took in \$400,000 is now budgeted to \$500,000. Councilmember Wilson wanted to know if the city was planning to increase fees for refuse cost. City Manager Alexander said No, it is just an estimation.

4. **NEW BUSINESS**

5. **CITY MANAGER'S MATTERS**

6. **DEPARTMENTAL REPORTS**

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUCEMENTS**

Next Scheduled Meeting is June 20, 2017

14. **ADJOURNMENT**

Councilmember Wilson made a MOTION to adjourn.

Mayor Pro Tem Breeden seconded the MOTION. Vote was unanimous.

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1. **CALL TO ORDER**

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. **APPROVAL OF MINUTES**

Mayor Quinn asked for a MOTION to adopt the minutes from May 2, 2017. Councilmember Bush made a MOTION to adopt the minutes. Councilmember Sherman seconded the MOTION. Vote was unanimous.

3. **PUBLIC HEARING**

4. **NEW BUSINESS**

(A) City Manager Bob Alexander made a presentation of FY 2018 Budget. The proposed General Fund Budget was \$2,279,522. The proposed Water and Sewer Fund Budget was \$1,115,589. The proposed SPLOST VI Fund Budget was \$1,013,244. A Public Hearing is scheduled June 13, 2017 and final adoption of the FY 2018 Budget June 20, 2017.

5. **CITY MANAGER'S MATTERS**

(A) Financial Report

City Manager Bob Alexander explained that we are within the Budget for all the departments.

(B) Project Updates

The Train Depot has 2 issues that are still being worked on. Then the building inspector is to give an update on approving the site plan so we can move forward and have Zane Grace start doing the work. EMC is working with them to get their issues worked out. A plan for angled parking on Starksville is also being worked out.

6. **DEPARTMENTAL REPORTS**

Chief – there were 36 tickets wrote on Walnut.
Everything is good with the Police Department.

Chester – There is a stagnate water problem at Park Senior Village. They don't seem to be using enough water to keep it fresh. We are going to begin flushing it every 3 weeks to keep it moving.

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. COUNCIL MEMBER'S MATTER

Councilmember Wilson asked, "How many cars have to go out of line after going over the railroad tracks before it gets fixed?" He was informed that there has been a request already put in with the DOT for a better crossing. After 6 months we got a letter back saying they weren't going to do anything with it at this time. We will have to bring it up again next year.

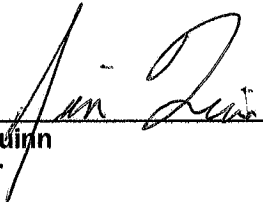
9. OLD BUSINESS**10. CITY ATTORNEY'S MATTERS****11. EXECUTIVE SESSION****12. PUBLIC FORUM****13. ANNOUNCEMENTS**

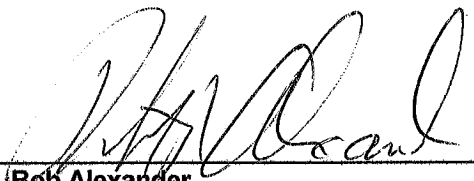
The GMA Conference is coming up June 23rd
Next Scheduled Meeting is June 13, 2017

14. ADJOURNMENT

Mayor Pro Tem Breedon made a MOTION to adjourn.
Councilmember Sherman seconded the MOTION. Vote was unanimous.

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Mayor

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1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order early because this will be a quick meeting.

2. APPROVAL OF MINUTES**3. PUBLIC HEARING****4. NEW BUSINESS**

(A) Michael Kennedy made a presentation on the Leesburg Library indicating 475 children are enrolled in the Summer Program. The program has many things to offer including some specialized for adults.

(B) City Manager Bob Alexander presented the FY 2018 Budget to the Council for their consideration. Councilmember Sherman made a MOTION to approve the Budget. Mayor Pro Tem Breeden seconded the MOTION. Vote was unanimous.

(C) Consideration of Workman's Comp Insurance. City Manager, Bob Alexander recommended that the City go with GMA. It will save us \$20,000. Councilmember Powell made a MOTION to go with GMA. Mayor Pro Tem Breeden seconded the MOTION and Councilmember Sherman third the MOTION. Vote was unanimous.

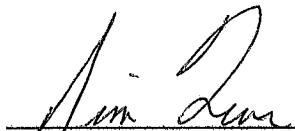
5. CITY MANAGER'S MATTERS**6. DEPARTMENTAL REPORTS****7. GOVERNMENTAL BOARDS/AUTHORITIES****8. COUNCIL MEMBER'S MATTER****9. OLD BUSINESS****10. CITY ATTORNEY'S MATTERS****11. EXECUTIVE SESSION****12. PUBLIC FORUM****13. ANNOUNCEMENTS**

Next Scheduled Meeting is July 10, 2017

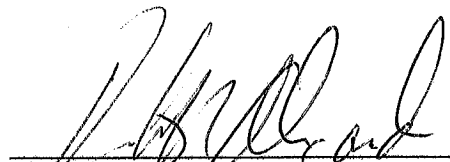
14. ADJOURNMENT

Councilmember Powell made a MOTION to adjourn the meeting. Councilmember Sherman seconded the MOTION. Vote was unanimous.

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1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from June 6, 2017, June 13, 2017 and June 20, 2017. Mayor Pro Tem Breeden made a MOTION to adopt the minutes. Councilmember Powell seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) Chief Moore presented to the Council for consideration two 2015 Chevrolet Police vehicles. The first vehicle has 62,030 miles at \$19,500.00 and the second vehicle has 62,313 at a cost of \$18,500.00. Both vehicles come fully equipped with all the lights, sirens and special modification needed to be placed on the road as soon as they are received and stripped out for the police department. Councilmember Bush made a MOTION to purchase the two vehicles. Councilmember Sherman seconded the MOTION. The vote was unanimous.

(B) Brian Braun with EMC Engineering Services presented to the Council a recommendation for the LMIG resurfacing project. He evaluated the bid received on July 6th, 2017 for the construction of the LMIG project which included leveling, tack coating, and resurfacing the three (3) city streets: 1. Carolyn Ave., 2. Cathy St., and 3. Jayne Ave. to be completed by November 30, 2017. EMC Engineering Services recommended the award of a contract for construction of the LMIG project to Oxford Construction Company in the amount of \$85,736.31. Councilmember Powell made a MOTION to award the contract of \$85,736.31 to Oxford Construction Company. Councilmember Sherman seconded the MOTION. The vote was unanimous.

5. CITY MANAGER'S MATTERS**(A) Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget.

(B) Project Updates

6. DEPARTMENTAL REPORTS

(A) **Police Department: Chief Moore**

(B) **Public Works: Mr. Chester**

(C) **Water and Wastewater: Russ Ferguson**

7. GOVERNMENTAL BOARDS/AUTHORITIES**8. COUNCIL MEMBER'S MATTER**

Councilmember Wilson indicated Firetower Rd. needed to be resurfaced. He also suggested we may need to look into a better way of communicating with the citizens when the water is cut off. Councilmember Long indicated Peach St. also needed to be resurfaced. Councilmember Powell announced that July 26, 2017 the New Teacher's Reception, August 3rd Board of Education's Open House and school starts August 4th.

9. OLD BUSINESS**10. CITY ATTORNEY'S MATTERS****11. EXECUTIVE SESSION****12. PUBLIC FORUM****13. ANNOUNCEMENTS**

Next Scheduled Meeting is August 1, 2017.

14. ADJOURNMENT

Councilmember Long made MOTION to adjourn. Mayor Pro Tem Breeden seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

CRD

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Jim Quinn, Mayor
Billy Breeden, Mayor Pro Tem
Richard Bush Debra Long
Judy Powell Bob Wilson

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from July 10, 2017. Councilmember Long made a MOTION to adopt the minutes. Councilmember Wilson seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) Ms. Melody Pierce Executive Director from WorkSource Southwest Georgia made a presentation to the Council. WorkSource Southwest Georgia offers a variety of work-based learning services, which provide employers an opportunity to customize the training offered to future employees based on the tasks and functions required for the job. They offer an array of programs, services and activities designed to help individuals become independent and self-sufficient.

(B) The City Manager Bob Alexander presented two proposals for an Electronic Gate at the Public Works Facility. Mid South Fence Company was the low bid at \$12,119.65. Mayor Pro Tem Breeden made a MOTION to award the contract of \$12,119.85 to Mid South Fence Company. Councilmember Sherman seconded the MOTION. The vote was unanimous.

(C) The Water/Wastewater Superintendent Russ Ferguson discussed a need to improve the SCADA System at the Treatment Plant. This System helps monitor the Treatment Plant 24 hours 7 days a week and will significantly reduce the risk of violating EPD Permit standards. The City had two quotes and the low quote was from J. K. Duren Company, Inc. at \$20,000.00. Councilmember Long made a MOTION to award the contract of \$20,000.00 to J, K. Duren Company, Inc. Councilmember Bush seconded the MOTION. The vote was unanimous.

5. CITY MANAGER'S MATTERS**(A) Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget for the year. However, there still will be some end of the fiscal year adjustments

- (B) **Project Updates** – Train Depot site work by Zane Grace Construction is scheduled to start in two weeks and Fourth Street Design is scheduled to start on the interior 60 days later.
- (C) **Election Qualifications** – Election Qualifications will be August 21 – 25 from 8:30 to 5:00.

6. **DEPARTMENTAL REPORTS**

- (A) **Police Department: Chief Moore**
- (B) **Public Works: Mr. Chester**
- (C) **Water and Wastewater: Russ Ferguson**

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**

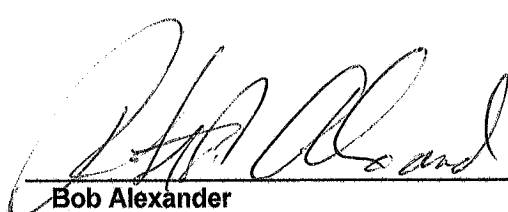
Next Scheduled Meeting is September 5, 2017.

14. **ADJOURNMENT**

Councilmember Long made MOTION to adjourn. Councilmember Powell seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

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Billy Breeden, Mayor Pro Tem
Richard Bush Debra Long
Judy Powell Bob Wilson
Rufus Sherman

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers except Councilmember Long.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from August 1, 2017. Councilmember Powell made a MOTION to adopt the minutes. Councilmember Breeden seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING

Councilmember Bush made a MOTION to open the Public Hearing for the following Text Amendments. Councilmember Breeden seconded the MOTION. Vote was unanimous.

Z17-002L; TEXT AMENDMENT. For the purposes of adopting Article XVII, Policies and Procedures of the Leesburg Zoning Ordinance, Code of Leesburg, Georgia and affecting the entire corporate boundary of the City of Leesburg.

Z17-003L; TEXT AMENDMENT. For the purposes of adopting Appendix A, Zoning Ordinance, Articles 1 through XVIII of the Code of Leesburg, Georgia and affecting the entire corporate boundary of the City of Leesburg.

Z17-004L; TEXT AMENDMENT. For the purposes of adopting the Official Leesburg Zoning Map, City of Leesburg, Georgia and affecting the entire corporate boundary of the City of Leesburg.

Z17-005L; TEXT AMENDMENT. For the purposes of adopting Subdivision Regulations; Articles I through IX of the Code of Leesburg, Georgia and affecting the entire corporate boundary of the City of Leesburg.

Z17-006L; TEXT AMENDMENT. For the purposes of adopting Land Development Regulations; Articles I through XI of the Code of Leesburg, Georgia and affecting the entire corporate boundary of the City of Leesburg.

Councilmember Breeden made a MOTION to close the Public Hearing. Councilmember Powell seconded the MOTION. Vote was unanimous.

4. NEW BUSINESS

(A) City Attorney Bert Gregory explained that the text amendments to the ordinances in the public hearing were for some editorial changes that do not change the substance of the ordinances, but rather to correct state law citations, cross-references, and county titles. Councilmember Powell made a MOTION to adopt an ordinance amending the provisions of the City of Leesburg's Article XVII,

Policies and Procedures of the Leesburg Zoning Ordinance and an ordinance repealing and readopting the City of Leesburg's Article XVII, Policies and Procedures of the Leesburg Zoning Ordinance. Councilmember Bush seconded the Motion. Vote was unanimous.

- (B) Councilmember Powell made a MOTION to adopt an ordinance amending the provisions of the City of the Leesburg Zoning Ordinance and an ordinance repealing and readopting the Leesburg Zoning Ordinance. Councilmember Bush seconded the Motion. Vote was unanimous.
- (C) Councilmember Powell made a MOTION to adopt an ordinance amending the provisions of the City of the Leesburg Zoning Map and an ordinance repealing and readopting the Leesburg Zoning Map. Councilmember Bush seconded the Motion. Vote was unanimous.
- (D) Councilmember Powell made a MOTION to adopt an ordinance amending the provisions of the City of the Leesburg Subdivision Ordinance and an ordinance repealing and readopting the Leesburg Subdivision Ordinance. Councilmember Bush seconded the Motion. Vote was unanimous.
- (E) Councilmember Powell made a MOTION to adopt an ordinance amending the provisions of the City of the Leesburg Land Development Ordinance and an ordinance repealing and readopting the Leesburg Land Development Ordinance. Councilmember Bush seconded the Motion. Vote was unanimous.

- (F) City Attorney Bert Gregory explained the Intergovernmental Contract between the City of Leesburg, Lee County and the Development Authority of Lee County relating to the office space at the Train Depot. Councilmember Breeden made MOTION to approve the Contract with Lee County and the Development Authority of Lee County. Councilmember Sherman seconded the MOTION. Vote was unanimous.

- (G) The City Manager Bob Alexander presented the Current 2017 Tax Digest and 5 Year History of Levy, Computation of Millage Rate Rollback for 2017 and a Resolution to set the 2017 Millage Rate at 5.989 Mills. Councilmember Wilson made the MOTION to approve the Resolution to set the 2017 Millage Rate at 5.989 Mills. Councilmember Breeden seconded the MOTION. Vote was unanimous.

- (H) The City Manager Bob Alexander presented a proposal from Mauldin and Jenkins to perform services for the Fiscal 2017 Audit for \$14,500.00. Councilmember Bush made a MOTION to award the proposal of \$14,500.00 to Mauldin and Jenkins. Councilmember Powell seconded the MOTION. The vote was unanimous.

- (I) The City Manager Bob Alexander presented Comprehensive Traffic Operation Study that would be initiated through the Dougherty Regional Transportation Study at an estimated cost of \$90,000. The City of Leesburg's participation is \$20% of the cost of the study. Councilmember Wilson made a MOTION to proceed with the study. Councilmember Sherman seconded the MOTION. The vote was unanimous.

4. CITY MANAGER'S MATTERS

(A) Financial Report

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget for the year.

- (B) **Project Updates** – Train Depot site work by Zane Grace Construction is under construction.
- (C) **Election Qualifications** – Only the four incumbents qualified for the coming election.
- (D) **LMIG Safety Project** – The project was approved by GDOT for \$65,000.

5. **DEPARTMENTAL REPORTS**

(A) **Police Department: Chief Moore**

(B) **Public Works: Richard Chester**

(C) **Water and Wastewater: Russ Ferguson**

6. **GOVERNMENTAL BOARDS/AUTHORITIES**

7. **COUNCIL MEMBER'S MATTER**

Councilmember Wilson discussed the roughness of the railroad crossing at 4th and US 19. City Manager Bob Alexander said he would write a letter to GDOT.

8. **OLD BUSINESS**

9. **CITY ATTORNEY'S MATTERS**

10. **EXECUTIVE SESSION**

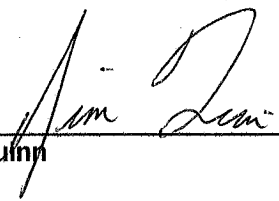
11. **PUBLIC FORUM**

12. **ANNOUNCEMENTS**


Next Scheduled Meeting is September 5, 2017.

13. **ADJOURNMENT**

Councilmember Long made MOTION to adjourn. Councilmember Powell seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

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Judy Powell Bob Wilson

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. **CALL TO ORDER**

Mayor Jim Quinn called the meeting to order. All Councilmembers were present except for Councilmember Powell. The City Manager was present except Councilmember Long and the City Attorney was absent.

2. **APPROVAL OF MINUTES**

3. **PUBLIC HEARING**

4. **NEW BUSINESS**

(A) Councilmember Wilson discussed the importance of supporting the A Resolution in Support of a Hospital in Lee County by the City Council of Leesburg, Lee County Georgia. Councilmember Long made a MOTION to approve the Resolution in Support of a Hospital in Lee County, Georgia. Councilmember Sherman seconded the MOTION – Vote was unanimous.

5. **CITY MANAGER'S MATTERS**

6. **DEPARTMENTAL REPORTS**

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

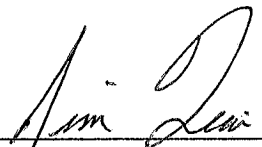
12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**

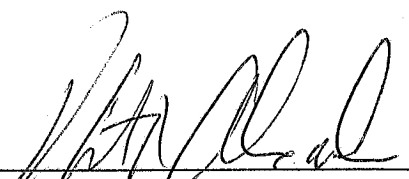
Next Scheduled Meeting is October 3, 2017

14. **ADJOURNMENT**

Mayor Pro Tem Breeden made a MOTION to adjourn the meeting. Councilmember Bush seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

CRD

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Jim Quinn, Mayor
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Richard Bush Debra Long
Judy Powell Bob Wilson
Rufus Sherman

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from September 5, 2017. Councilmember Bush made a MOTION as corrected by Councilmember Long to adopt the minutes. Councilmember Sherman seconded the MOTION. Vote was unanimous. Mayor Quinn asked for a MOTION to adopt the minutes from September 21, 2017. Councilmember Long made a MOTION with the correction to adopt the minutes. Councilmember Powell seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) Chief Moore and Captain Prokesh discussed with the Council the plans for a new Firearm Range at the Wastewater Treatment Plant. City Attorney Gregory indicated he would like to do some research and get back to the Council at the next meeting.

(B) City Manager Bob Alexander recommended three city vehicles be removed from the Public Works inventory and put on the surplus list. Councilmember Long made a MOTION to approve the Public Works surplus list of vehicles. Councilmember Sherman seconded the MOTION. Vote was unanimous.

(C) City Manager read a letter from First Baptist Church of Leesburg and Leesburg United Methodist Church requesting 4th Street East be closed between the hours of 5:00-8:30 on Wednesday, October 25. Councilmember Wilson made a MOTION to closed 4th Street East between the hours of 5:00 – 8:30 on Wednesday, October 25. Councilmember Breeden seconded the MOTION. Vote was unanimous.

4. CITY MANAGER'S MATTERS**(A) Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget for the year.

(B) Project Updates – City Manager included an Annual Report.

5. **DEPARTMENTAL REPORTS**

(A) **Police Department: Chief Moore**

(B) **Public Works: Richard Chester**

(C) **Water and Wastewater: Russ Ferguson**

6. **GOVERNMENTAL BOARDS/AUTHORITIES**

7. **COUNCIL MEMBER'S MATTER**

Councilmember Breeden made a MOTION to renew the City Managers contract for another year with a 3.5 % raise. Councilmember Sherman seconded the MOTION. Vote was unanimous.

8. **OLD BUSINESS**

9. **CITY ATTORNEY'S MATTERS**

10. **EXECUTIVE SESSION**

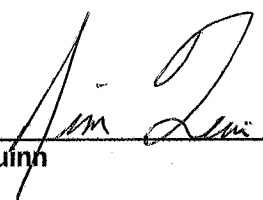
11. **PUBLIC FORUM**

12. **ANNOUNCEMENTS**

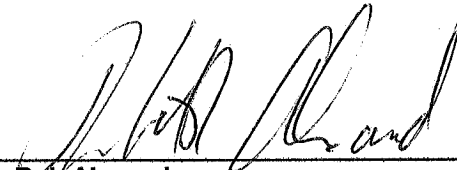
Next Scheduled Meeting is November 7, 2017.

13. **ADJOURNMENT**

Councilmember Breeden made MOTION to adjourn. Councilmember Bush seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

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City Council members

Jim Quinn, Mayor
Billy Breeden, Mayor Pro Tem
Richard Bush Debra Long
Judy Powell Bob Wilson
Rufus Sherman

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from October 3, 2017. Councilmember Powell made a MOTION adopt the minutes to include the Annual City Manager Report. Councilmember Breeden seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

- (A) Captain Prokesh discussed with the Council the plans for a new Firearm Range at the Wastewater Treatment Plant. Additional information and drawings were presented for the proposed range. Councilmember Long made a motion to approve the Police Firearms Range and Training Facility.
- (B) The Council discussed submitting a proposal for a 100-acre recreation site to the Lee County Board of Commissioners. Councilmember Powell made a motion to submit a proposal for a 100-acre recreation site to the Lee County Board of Commissioners. Councilmember Sherman seconded the motion. The vote was unanimous.
- (C) The Council discussed entering into an option agreement for a 100-acre recreation site with Michigan Homes, Inc. for \$1,000 and 180 days. Councilmember Long made a motion to enter into an option agreement for a 100-acre recreation site with Michigan Homes, Inc. for \$1,000 for a period of 180 days. Councilmember Wilson made a second. The vote was unanimous.

4. CITY MANAGER'S MATTERS**(A) Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget for the year.

5. DEPARTMENTAL REPORTS

(A) **Police Department: Chief Moore**

(B) **Public Works: Richard Chester**

(C) **Water and Wastewater: Russ Ferguson**

6. **GOVERNMENTAL BOARDS/AUTHORITIES**

7. **COUNCIL MEMBER'S MATTER**

8. **OLD BUSINESS**

9. **CITY ATTORNEY'S MATTERS**

10. **EXECUTIVE SESSION**

Councilmember Powell made a motion to go into executive session to discuss real estate matters. Mayor Pro Tem Breedon seconded the motion. The vote was unanimous. Mayor Pro Tem made a motion to come out of executive session. Councilmember Sherman seconded the motion. The vote was unanimous.

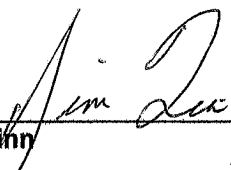
11. **PUBLIC FORUM**

12. **ANNOUNCEMENTS**

Next Scheduled Meeting is December 5, 2017.

13. **ADJOURNMENT**

Councilmember Long made MOTION to adjourn. Mayor Pro Tem Breedon seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

CRD

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City Council members

Jim Quinn, Mayor
Billy Breeden, Mayor Pro Tem
Richard Bush Debra Long
Judy Powell Bob Wilson
Rufus Sherman

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Jim Quinn called the meeting to order at 6:00 pm with a prayer and a pledge. The City Manager and The City Attorney were present along with all the Councilmembers.

2. APPROVAL OF MINUTES

Mayor Quinn asked for a MOTION to adopt the minutes from November 6, 2017. Councilmember Breeden made a MOTION adopt the minutes. Councilmember Sherman seconded the MOTION. Vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

- (A) Councilmember Long made a motion that the Firearm Range be tabled until there was further study. Councilmember Powell seconded the motion. The vote was unanimous.
- (B) Mrs. Patricia Tharp has expressed interest in remaining on the Lee County Board of Health. Councilmember Powell made a motion to appoint Patricia Tharp to the Board of Health. Councilmember Sherman seconded the motion. The vote was unanimous.
- (C) Current SWGRC Council Members Dwight Hickman – City Member, Chad Griffin – Non-Public Member and Glenda Battle express interest in continuing to serve on the South West Georgia Regional Council. Councilmember Wilson made a motion to appoint Dwight Hickman, Chad Griffen and Glenda Battle to the South West Georgia Regional Council. Councilmember Bush made a second. The vote was unanimous.
- (D) Mike Harris discussed his proposed development on Walnut St. No action was taken.
- (E) City Manager Bob Alexander discuss the Department of Transportation LMIG FY 18 funding projects. Councilmember Long made a motion to approve the LMIG FY 18 projects. Councilmember Wilson seconded the motion. The vote was unanimous.
- (F) City Manager Bob Alexander discussed the bids for the LMIG Off - System Safety Project from Peek Pavement Marking. The bids were \$51,207.20 for paint and \$75,855.20 for Thermoplastic with the understanding that there will be some adjustments. Councilmember Long made the motion to approve the bids. Councilmember Sherman seconded the motion. The vote was unanimous.
- (G) Chief Moore discussed the Police Technical Grant for \$15,000 from the Governor's Office of Highway safety. The funds would be use to purchase new computers for the Police Officers. Mayor Pro Tem Breeden made a motion to approve the purchase of the computers. Councilmember Powell seconded the motion. The vote was unanimous.

- (H) City Manager Bob Alexander discuss the increase in rates Crisp County Solid Waste Management would charge the City of Leesburg effective January 1, 2018. A study of rates will be conducted in the next couple of months a bring the results back to the City Council. No action was taken.
- (I) A list of SPLOST VII Projects was presented to the Council for consideration of the next 6 year program. Mayor Pro Tem Breeden made a motion to approve the project list. Councilmember Bush seconded the motion. The vote was unanimous.
- (J) TTL and EMC Engineering presented findings that the existing subgrade soils covering the entire parking areas on both the north and south sides of the Train Depot to be soft/unstable. Zane Grace Construction submitted a Change Order request of \$26,948.56 to remove the soil and replace it with suitable soils. Councilmember Long made a motion approve the Change Order to Zane Grace Construction in the amount of \$26,948.56. Councilmember Sherman seconded the motion.
- (K) An Intergovernmental Agreement with Lee County Recreation Land was discussed. Councilmember Powell made a motion to approve the Intergovernmental Agreement pending the approval of the City Attorney. Councilmember Long seconded the motion. The vote was unanimous.

4. **CITY MANAGER'S MATTERS**

(A) **Financial Report**

City Manager introduced the Financial Report of the General Fund and the Water & Sewer Fund and that both funds are within budget for the year.

5. **DEPARTMENTAL REPORTS**

(A) **Police Department: Chief Moore**

(B) **Public Works: Richard Chester**

(C) **Water and Wastewater: Russ Ferguson**

6. **GOVERNMENTAL BOARDS/AUTHORITIES**

7. **COUNCIL MEMBER'S MATTER**

8. **OLD BUSINESS**

9. **CITY ATTORNEY'S MATTERS**

10. **EXECUTIVE SESSION**

Councilmember Long made a motion to go into executive session to discuss legal issues. Mayor ProTem Breeden seconded the motion. The vote was unanimous. Mayor Pro Tem made a motion to come out of executive session. Councilmember Sherman seconded the motion. The vote was unanimous. Councilmember Long made a motion no action was taken during the Executive Session and the minutes be approved. Councilmember Powell seconded the motion. The vote was unanimous

11. **PUBLIC FORUM**

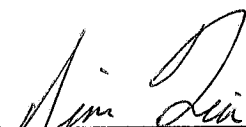
Neal Wingfield requested the Firing Range not be built

12. **ANNOUCEMENTS**

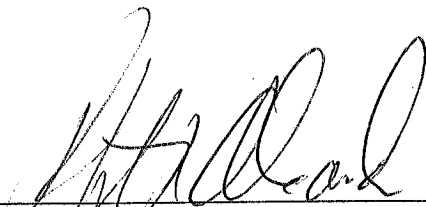
Next Scheduled Meeting is January 2, 20187.

13. **ADJOURNMENT**

Councilmember Long made MOTION to adjourn. Councilmember Shermann seconded the MOTION. Vote was unanimous.



Jim Quinn
Mayor



Bob Alexander
Ex officio City Clerk

CRD