

The City of Leesburg

107 Walnut Avenue North ~ Leesburg, Georgia 31763

Phone: 229-759-6465 ~ Fax: 229-759-6249

www.cityofleesburgga.com

TEMPORARY SERVICE FORM

In order to receive Temporary Service with The City of Leesburg, there must be NO occupant and minimal usage for cleaning purposes ONLY.

No Trash Services unless requested.

**CHECK
ONE**

_____ **CONNECTION** Service Start Date: _____

_____ **DISCONNECTION** Service End Date: _____

Landlord (Owner) Name: _____ Account #: _____

Contact Name: _____ Phone: _____

Service Address: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

If you do NOT have an account with us you will need to fill out a NEW ACCOUNT form and provide a copy of your Driver's License to keep on file.

Landlords(owners) that need water services for cleaning purposes will not be charged a deposit but will be expected to let their renter's know that they must come pay a deposit (\$200) and have the services put into their name as soon as they sign the lease.

If we are not informed that tenants have moved in and have not put the services in their name with-in 10 days the landlord will be responsible for the bill until such happens.